

AGENDA

Regular Council meeting to be held
Tuesday March 16, 2021 at 7:00 p.m.
Powassan (electronic)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF THE AGENDA**
5. **PRESENTATIONS**
 - 5.1 Tammy McKenzie, CAO District of Parry Sound Social Services Board re NOAH Housing Project
6. **ADOPTION OF MINUTES**
 - 6.1 Regular Council meeting of March 2, 2021
7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**
 - 7.1 Municipal Emergency Control Group Meeting minutes of March 3, 2021
8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**
 - 8.1 Powassan and District Union Public Library Budget 2021
 - 8.2 Almaguin Community Economic Development (ACED) minutes of February 25, 2021
 - 8.3 District of Parry Sound Social Services Administration Board CAO March Report
9. **STAFF REPORTS**
 - 9.1 Planscape- Planning Report re Consent Application B10/Powassan/2021
10. **BY-LAWS**
 - 10.1 2021-05 Municipal Capital Facilities
 - 10.2 2021-08 Eides/Ministry of Health Mortgage
 - 10.3 2021-09 Procedural Bylaw amendment
 - 10.4 2021-10 Reduced Load Periods
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
 - 12.1 Integrity Commissioner Annual Report-David King
 - 12.2 Ministry of Municipal Affairs and Housing- COVID-19 Recovery Funding
 - 12.3 Procedural Bylaw
 - 12.4 Organizational Report – next steps discussion, Administrative Assistant Position
 - 12.5 North Almaguin Planning Board Consent application B10/Powassan/2021
 - 12.6 NOAH Site Plan Agreement
13. **CORRESPONDENCE**
 - 13.1 AMO-Covid-19 Relief Funding for Municipal Government Operations
 - 13.2 Office of the Fire Marshall & Emergency Management - Fire Safety Grant Announcement
14. **ADDENDUM**
15. **ACCOUNTS PAYABLE**

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

17. PUBLIC QUESTIONS

18. CLOSED SESSION

18.1 Closed Session minutes of February 2, 2021

18.2 Identifiable Persons-Section 239(2)(b) of the Municipal Act and under 6 (1)(b) of the Procedural Bylaw- Matters regarding identifiable individuals

18.3 Identifiable Persons-Section 239(2)(b) of the Municipal Act and under 6 (1)(b) of the Procedural Bylaw- Matters regarding identifiable individuals

19. MOTION TO ADJOURN



Council Meeting
Tuesday March 2, 2021, at 7:00 pm
Virtual

Present: Peter McIsaac, Mayor
Randy Hall, Deputy Mayor
Markus Wand, Councillor
Dave Britton, Councillor
Debbie Piekarski, Councillor

Staff: Maureen Lang, CAO/Clerk-Treasurer
Terry Lang, IT

Presentations: None

Disclosure of Monetary Interest and General Nature Thereof:

D. Britton 8.5 North Bay District Health Unit
11.1 Family Member Powassan Curling Club
D Piekarski 11.1 Curling Club

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- 2021- 59** Moved by: M. Wand Seconded by: R. Hall
That the agenda of the Regular Council meeting of March 2, 2021 be approved; add 12.2 time limit to add to agendas **Carried**
- 2021-60** Moved by: M. Wand Seconded by: D. Britton
That the minutes of the Regular Council meeting of February 16, 2021, be adopted. **Carried**
- 2021-61** Moved by: R. Hall Seconded by: D. Piekarski
That the minutes of the special t meeting of Council of February 22, 2021 be adopted. **Carried**
- 2021-62** Moved by: D. Britton Seconded by: D. Piekarski
That the minutes of the special meeting of Council of February 25, 2021 be adopted. **Carried**
- 2021-63** Moved by: M. Wand Seconded by: D. Britton
That the ACED committee minutes of January 18, 2021 be received. **Carried**
- 2021-64** Moved by: D. Britton Seconded by: D. Piekarski
That the correspondence from the Town of Parry Sound detailing the Cost Distribution for the 2021 Land Ambulance Levy, be received. **Carried**
- 2021-65** Moved by: R. Hall Seconded by: D. Piekarski
That correspondence from Eastholme, Home for the Aged, regarding the 2021 Municipal Levy and Operating Budget, be received. **Carried**

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- 2021-66** Moved by: R. Hall Seconded by: D. Britton
That the draft minutes dated February 22, 2021 from the Powassan and District Union Public Library Board, be received. **Carried**
- 2021-67** Moved by: D. Piekarski Seconded by: M. Wand
That the Municipal Levy Levy package from the North Bay Parry Sound District Health Unit, be received. **Carried**
- 2021-68** Moved by: M. Wand Seconded by: R. Hall
That by-law 2020-06, being a by-law to provide for an interim Tax Levy for 2021, READ a FIRST and SECOND time the 16th day of February, 2021
READ a THIRD and FINAL time and passed as such in open Council this the 2nd day of March, 2021 **Carried**
- 2021-69** Moved by: R. Hall Seconded by: D. Britton
That By-law 2021-07, being a By-law to appoint a Building Inspector, READ a FIRST and SECOND time and considered READ a THIRD and FINAL time and adopted as such in open Council this the 2nd day of March, 2021 **Carried**
- 2021-70** Moved by: M. Wand Seconded by: R. Hall
That correspondence dated February 23, 2021 from the Powassan Curling Club President, be received, and further that we agree to the refund of rent requested for 2020 \$14,700 **Carried**
- 2021-71** Moved by: M. Wand Seconded by: R. Hall
That the Organizational Review, dated February 27 2021, from E. Dean and Associates and Shaping Organizational Solutions (SOS), be received. **Carried**
- 2021-72** Moved by: D. Piekarski Seconded by: R. Hall
That the accounts payable listing reports dated February 19, 24 2021 in the total amount of \$206,901.39 be approved for payment. **Carried**
- 2021-73** Moved by: D. Piekarski Seconded by: R. Hall
That Council now adjourns at 7:56 pm. **Carried**

Mayor

CAO/Clerk-Treasurer

Minutes

Municipal Emergency Control Group Meeting

March 3, 2021

Subject: Covid operations, vaccinations

Present via ZOOM: Mayor Peter McIsaac, Councillor Markus Wand, CAO Maureen Lang, Emergency Information Officer Lesley Marshall, Recreation and Facilities Manager Mike Heasman, Community Emergency Management Coordinator Ben Mousseau, Fire Chief Bill Cox, Manager of Emergency Management (NBPSDHU) Greg Rochon

1310 – Call to Order

1. Vaccination update from health unit representative Greg ROCHON.

ROSHON advises the health unit is currently on phase 1 of the vaccination program. They are currently facing a supply shortage of vaccines which is limiting their ability to complete phase 1. As they enter phase 2, 5 locations have been selected as mass vaccination sites. These will be located in North Bay, Parry Sound, West Nipissing, Mattawa, and Sundridge. These locations were selected based on their geographical location throughout the district. As vaccines become more readily available, smaller community sites will be opened. Several of our municipal facilities have been submitted to the health unit for use. During Phase 2, a provincial scheduling system will be available for residents to schedule their vaccination. The health unit request that we assist in public education about the system when the time approaches.

2. Use of municipal facilities during a Stay-At-Home order.

A complaint was received on Wednesday, February 24 that an unauthorized gathering was taking place at the South Himsworth Community Center. This complaint was based on the observation of at least 10 vehicles in the parking lot. The police were called as a result. Their investigation determined that the gathering was for a board meeting of a health care facility. The police determined that this was an essential service so the meeting was permitted to continue. The discussion of the committee was that the meeting may fit the definition of and essential service but our concern is that we have not developed a safety plan for the community center. These safety plans contain measures such as occupancy calculations, disinfection protocol, contact tracing information retention, active screening protocols, etc. They must be approved by the health unit before a facility can operate. It was decided that a letter should be sent to community service clubs using municipal facilities to advise them that gatherings should not be taking place in municipal facilities while a stay at home order is in place.

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3. Public Education re: Vaccines for seniors.

Mayor McIsaac voiced concern on how we can get messaging to seniors in the municipality who may not follow social media formats, regarding vaccine availability when the time comes. ROCHON requested that no campaign start yet as PHU has no vaccine supply and limited ability to manage the influx of phone calls regarding the vaccine. Staff will look into liaising with community groups that work with seniors to develop messaging when the timing is appropriate.

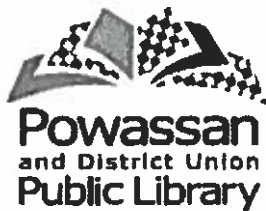
4. Food Bank

The food bank has reduced staffing levels again. They will continue to operate on an appointment basis with pre packaged hampers regardless of where we are in the provincial covid framework. They have requested the use of our commercial kitchen for the separation of bulk meat supplies. Staff is agreeable as long as there is a certified food handler conducting the work. The kitchen is currently unavailable due to plumbing issues. Lesley Marshall advised that the foodbank's interaction with the front administration desk has been observed to be greater than originally anticipated. This will be monitored going forward to determine if adjustments need to be made.

5. Fitness Centre

It is anticipated that the stay-at-home order will end in our district next week and we will likely return to yellow or green in the framework. The fitness centre will re-open if that is the case. Lesley Marshal and Terry Lang are working on a reservation system as required in most levels of the framework. The fitness centre will continue to operate at a capacity level of 6, which is well below what the framework requires.

1409hrs - Adjourn.



March 1, 2021

Mayor Peter McIsaac
Municipality of Powassan
250 Clark Street
Powassan, ON P0H 1Z0

Re: Library Budget 2021

Dear Mayor McIsaac and Council Members:

Last year was a challenging time for everyone. We all had to make many operational changes as mandated by the provincial government. The uncertainty for 2021 has made planning and budgeting more difficult than in previous years.

The Library Board has decided to move ahead with the budgeting process with the assumption of normalcy:

- Apply a 1% cost of living increase to the 2020 library fees
- As in 2020, add any year-end surplus to the reserve funds

This will allow the Library to reach the auditor's recommended reserve fund amount of \$54,000, which represents three months of operational expenses. Any amount above this goal will be returned to the Library fees payers (Powassan, Nipissing, and Chisholm).

Furthermore, we modified the distribution of Library fees to reflect the new Library Agreement adopted earlier this year. The Board is extremely grateful an agreement was reached thus allowing the Library to continue serving our community.

In 2020, in spite of our reduction of hours and services we successfully fundraised \$18,094 through the generosity of our patrons, the Township of Nipissing, and a few large donors. Additionally, we received many gently used books with 79 of them (value of \$6,358) added to our permanent collection. All other donated items were sold in our Downstairs Used Book Store, generating \$1,589. (Appendix A)

As in previous years we continue to apply for as many grants as possible as part of our Library management strategy. In 2020, we received \$51,624 in grant money from sources other than our regular source of revenues (Appendix B). This allowed us to continue providing higher quality services to our patrons. We also applied for an Ontario Trillium Foundation Resilience Grant through the Township of Chisholm to cover the cost of renovating our 45-year-old elevator. The outcome is still pending.

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Furthermore, in 2021 we applied for three student grants: two through the 2021 Canada Summer Jobs program, and the third, an internship through the Young Canada Works Program. We are hopeful we will secure the three student employment grants, with two of the students working on our regular summer programs, and the third filling the Program and Communication Coordinator position replacing our regular employee while she is away on maternity leave.

Your continued funding, support, and council representation on the Library Board are crucial for the Library to achieve its many goals. Our main goal, since the beginning of this pandemic, has been to offer as many services as possible within the government restrictions. As always, it is important for us to continue providing access to information in all of its forms, a safe public space, and equal services for all.

Therefore, the 2021 proposed Library service fees for the Municipality of Powassan is \$101,350.47. The payments are requested in two payments of \$33,783.50 and one of \$33,783.47 to be paid March 31, June 30, and September 30. The Library Board asks that you support the 2021 budget by funding the Library as requested. If you require more information concerning the budget request and supporting documents, or would prefer that the Library Board make a budget presentation, please contact Marie Rosset, CEO, at your convenience by phone at (705) 724-3618 or by email -- mrosset@powassanlibrary.ca.

Yours truly,



Kristine Martin, Chair of the Board
Powassan & District Union Public Library

Attachments:

2021 Budget (3 pages)
Appendix A – Funds Raised and Donations
Appendix B – 2020 Grants
Proposed Installments for 2021
Invoice for March 31, 2021 Installment

**Powassan & District Union Public Library
Operating Budget 2021**

Revenue	Actual 2020	Budget 2020	Budget 2021
Municipal	\$161,850.00	\$161,850.00	\$163,468.00
Restoule	5,442.00	4,486.00	4,531.00
Provincial	14,500.00	14,500.00	14,500.00
Fines & Fees	1,549.00	3,350.00	2,910.00
Copier Fees	2,556.00	3,500.00	3,500.00
LifeLabs Contribution	5,049.00	6,720.00	9,894.00
Pay Equity	7,601.00	7,601.00	7,601.00
Donations	<u>18,094.00</u>	<u>10,109.00</u>	<u>10,000.00</u>
Total Revenue	<u>\$216,641.00</u>	<u>\$212,116.00</u>	<u>\$216,404.00</u>
Expenditures	Actual 2020	Budget 2020	Budget 2021
Payroll	\$127,742.00	\$134,025.00	\$135,584.00
Benefits	4,987.00	5,924.00	5,983.00
Pension	4,925.00	4,925.00	4,974.00
WSIB	392.00	500.00	500.00
E.H.T.	1,387.00	1,600.00	1,600.00
Training	588.00	1,200.00	900.00
Payroll Services	1,128.00	1,100.00	1,200.00
Circulation Materials	19,694.00	11,489.00	11,720.00
Interloans	141.00	225.00	225.00
Programming	843.00	5,950.00	2,750.00
Sewer & Water	704.00	800.00	800.00
Hydro & Heating	3,852.00	5,600.00	5,700.00
Security	480.00	1,050.00	800.00
Elevator	4,572.00	4,535.00	4,600.00
Insurance	5,350.00	5,350.00	5,350.00
Janitorial Services	2,736.00	5,800.00	5,000.00
Maintenance	3,638.00	3,260.00	7,975.00
Maintenance Reserve	1,200.00	1,200.00	1,200.00
Internet and Telephone	673.00	840.00	852.00
Computers	5,509.00	2,100.00	1,100.00
Contracted Computer Services	519.00	3,000.00	2,400.00
Associations	2,178.00	1,800.00	2,200.00
Off. Supplies & Postage	430.00	1,200.00	1,100.00
Copier	2,895.00	3,900.00	3,900.00
Audit	1,500.00	1,545.00	1,545.00
Advertising and Promotion	813.00	600.00	800.00
Bank Service Charges	153.00	100.00	150.00
Miscellaneous	<u>385.00</u>	<u>0.00</u>	<u>350.00</u>
Total Expenditures	<u>\$199,412.00</u>	<u>\$209,618.00</u>	<u>\$211,258.00</u>

**Powassan & District Union Public Library
Special Project Budget 2021**

Revenue	Actual 2020	Budget 2020	Budget 2021
Student Grants	\$10,938.00	\$7,790.00	\$7,300.00
Digital Skills for Youth (DS4Y)	5,509.00	4,700.00	0.00
YCW	10,915.00	0.00	6,178.00
Internet Connectivity Grant	<u>2,160.00</u>	<u>2,160.00</u>	<u>2,148.00</u>
Total Revenue	<u><u>\$29,522.00</u></u>	<u><u>\$14,650.00</u></u>	<u><u>\$15,626.00</u></u>

Expenditures	Actual 2020	Budget 2020	Budget 2021
Students Grants (Includes interns)	\$28,475.00	\$14,988.00	\$18,624.00
Internet Connectivity Grant	<u>2,160.00</u>	<u>2,160.00</u>	<u>2,148.00</u>
Total Expenditure	<u><u>\$30,635.00</u></u>	<u><u>\$17,148.00</u></u>	<u><u>\$20,772.00</u></u>

**Powassan & District Union Public Library
Budget 2021**

Revenue	Actual 2020	Budget 2020	Budget 2021
Operating Budget	\$ 216,641.00	\$ 212,116.00	\$ 216,404.00
Special Projects	<u>\$ 29,522.00</u>	<u>\$ 14,650.00</u>	<u>\$ 15,626.00</u>
Total Revenue	<u><u>\$ 246,163.00</u></u>	<u><u>\$ 226,766.00</u></u>	<u><u>\$ 232,030.00</u></u>
Expenditures	Actual 2020	Budget 2020	Budget 2021
Operating Budget	\$ 199,412.00	\$ 209,618.00	\$ 211,258.00
Special Projects	<u>\$ 30,635.00</u>	<u>\$ 17,148.00</u>	<u>\$ 20,772.00</u>
Total Expenditures	<u><u>\$ 230,047.00</u></u>	<u><u>\$ 226,766.00</u></u>	<u><u>\$ 232,030.00</u></u>
Revenue	<u><u>\$ 16,116.00</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

Appendix A
Powassan & District Union Public Library
Raised Funds and Donations
2020

	Actual
Cash Donations	
Elaine Plenderleith donation	2,000.00
Sale of Canoe and paddles donated by Robert Caldwell	2,500.00
Township of Nipissing COVID Grant	2,720.00
Friends of the Library donations	1,131.00
Used Book Sale receipts	1,589.00
Other	1,796.00
Total Cash Donations	\$ 11,736.00
 In-kind donations	
Retail Value of donated books added to collection	 \$ 6,358.00
 Total Donations	 \$ 18,094.00

Appendix B
Powassan & District Union Public Library
2020 Grants

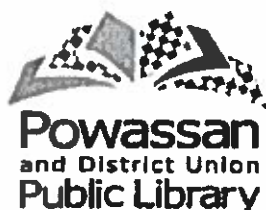
Provincial Grants

Provincial Library Operating Grant	\$22,101.00
Internet Connectivity Grant	<u>2,160.00</u>
Total	\$24,261.00

Student Grants

Canada Summer Jobs - Federal	\$7,280.00
Young Canada Works (YCW) - Federal	10,916.00
2020 Summer Experience Program - Provincial	3,658.00
Digital Skills For Youth Program (DS4Y) - Provincial	<u>5,509.00</u>
Total	\$27,363.00

2020 Grants - Total	\$51,624.00
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2021 Proposed Installments for Library Services

Municipality of Powassan

March 31, 2020	\$ 33,783.50
June 30, 2020	33,783.50
September 30, 2020	<u>33,783.47</u>

Total Payment \$ 101,350.47

Township of Chisholm

March 31, 2020	\$ 9,808.11
June 30, 2020	9,808.11
September 30, 2020	<u>9,808.11</u>

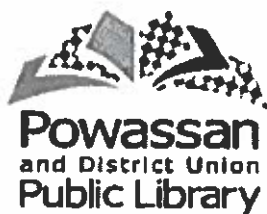
Total Payment \$ 29,424.33

Township of Nipissing

March 31, 2020	\$ 10,897.90
June 30, 2020	10,897.90
September 30, 2020	<u>10,897.90</u>

Total Payment \$ 32,693.70

Grand Total \$ 163,468.50



Date Due: March 31, 2021	Invoice #: POW-21-01
Invoice Date: February 28, 2021	Amount Due: \$33,783.50

**Invoice
Re: Library Services for 2021**

Attention: Maureen Lang, CAO
Municipality of Powassan
P.O. Box 250
Powassan, ON P0H 1Z0

First Installment for Library Services:	March 31, 2021	\$33,783.50
Second Installment for Library Services:	June 30, 2021	\$33,783.50
Third Installment for Library Services:	September 30, 2021	<u>\$33,783.47</u>
Total Payment for Library Services		\$101,350.47

Thank you!

ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT (ACED)

MINUTES February 25, 2021

A regular meeting of the ACED Board was held at the Township of Armour Office and virtually on February 25, 2021 at 6:00 pm.

- Present:** Tim Brunton, Municipality of Magnetawan, Chair
Bob MacPhail, Township of Armour
Kelly Elik, Township of Strong
Jennifer Farquhar, AHCC Representative
Barb Belrose, Village of Sundridge
Margaret Ann MacPhail, Township of Perry
Melanie Atkins, MENDM
Delynne Patterson, Township of Ryerson
Brenda Scott, Village of South River
Ron Begin, FedNor
John Wilson, Village of Burk's Falls
- Regrets:** Tim Bryson, Township of Joly
Wendy Whitwell, Township of Armour
Peter McIsaac, Municipality of Powassan
- Staff:** Dave Gray, Director of Economic Development
Ciara Stead, Communication & Marketing Officer
Jeannette Smith, Administrative Assistant
John Theriault, Township of Armour
Nicky Kunkel, Village of Burk's Falls
- Guest:** Karen Jones and Natasha Penn, Karen Jones Consulting

Call to Order

The meeting was called to order at 6:00 pm.

Presentation

Karen Jones and Natasha Penn from Karen Jones Consulting presented their final report on the Almaguin Brand Strategy Project. The strategy was developed using a grassroots approach focusing on primary and secondary methods including research, stakeholder consultation, data analysis, identification of priority areas and development of recommendations and actions. The report took into consideration all of the input the consultants received. The Board asked questions and discussed the report with the consultants. The Board passed a resolution approving the report.

Minutes

The minutes of the meeting of Monday, January 18, 2021 meeting were adopted, as circulated.

Director of Economic Development (DED) Report

The ACED Board reviewed the February report from the Director of Economic Development.

The Director covered the following items from the report;

1. An update on core activity tracking, which lists what the department has done over the past month. Some businesses are still going forward, but some are looking for help. ACED is doing its best to help where they can.
2. An update on the current files and projects which include the BR & E by industry, the digital main street program, business support events, partnerships with the Chamber of Commerce (new AHCC Welcome Wagon Program), Regional recreation support (Driftscape), Regional Brand Strategy Implementation, Agricultural strategy implementation, the Great Taste of Ontario Road Trip and the ACED participation in the Almaguin's health discussions.
3. The Board had a discussion on the Driftscape platform. Some members are looking for more information and some have been approached by other providers wanting us to look at their platforms, which they say provide the same service. Some of these are available locally. There will be a Regional Recreation Committee meeting on March 10, 2021 and they will be discussing this issue.
4. The Board reviewed a report from AMO on broadband connectivity. The report includes tangible steps and initiatives for councils to consider and implement to improve connectivity. The Board would like ACED to take a leadership role with the participating municipalities in implementing the components of the report.
5. The Board reviewed the draft Transportation Research summary. The report provides an overview of transportation sources, rural environmental case-studies and funding options.
6. The Board reviewed and discussed the Staycation proposal. The proposal features a combination of virtual and socially distanced activities that will alternate weekly between municipalities and activities that connect multiple municipalities. The program would be funded partly by ACED and would request a contribution from participating municipalities from their COVID-19 provincial funding.

2021 ACED Amended Budget

The Board received and reviewed the amended 2021 ACED budget. The budget now includes the projects for which ACED has applied for Federal funding. If the funding is not approved the projects will not go forward. The Board passed a resolution recommending the approval of the amended budget.

Updates

FedNor

No much has changed, last month before year end. Doing many amendments to accommodate programs that will not be able to be completed before March 31, 2021.

NOHFC

Dealing with year end. Wrapping up outstanding files, unprocessed applications and payments of grants. If anyone is interested in a presentation on what NOHFC does, please ask. New NOHFC program have been announced. Programs include the new internship program, a new program to help enhance infrastructure to support quality of life for residents and visitors and support for broadband improvements.

Other

ACED is looking promote women for National Woman's Day and is asking for nominations to recognized women who are doing things in their community

Resolutions

1. 2021-007 – Moved by Margaret Ann MacPhail; Seconded by Delynne Patterson;
Be it resolved that the Almaguin Community Economic Development Board approve the minutes of January 18, 2021, as circulated. Carried
2. 2021-008 – Moved by Kelly Elik; Seconded by John Wilson;
Be it resolved that the Almaguin Community Economic development Board has received, reviewed and approves the Final Almaguin Brand Strategy from Karen Jones Consulting and directs the Director of Economic Development to proceed with ongoing brand implementation efforts. Carried
3. 2021-010 – Moved by Kelly Elik; Seconded by Barb Belrose;
Be it resolved that the Almaguin Community Economic Development Board have reviewed and approve the amended 2021 ACED budget reflecting the addition of forecasted federal and provincial funding programs to support the implementation of the Almaguin Brand Strategy. Carried

Adjournment

4. 2020-009 – Moved by Margaret Ann MacPhail; Seconded by Delynne Patterson;
Be it resolved that the Almaguin Community Economic Development Board adjourn
the February 25, 2021 ACED meeting at 7: p.m. Carried

The next meeting will be March 15, 2021 at 6:00 p.m. If this changes, members will be advised.



Chief Administrative Officer Monthly Report

March 2021

Mission Statement

“We are committed to the provision and promotion of services that assist individuals in attaining an optimum quality of life and that contribute to the well-being of the community.”

DATE OF COUNCIL MEETING	March 16/21
AGENDA ITEM #	8-3

ADMINISTRATION - Tammy MacKenzie, CAO

Is it spring yet? We are close...I can envision the sunshine on my face while sitting on the dock.

Office 365

We have had a very busy month of February at the DSSAB with a lot of modernization happening on all fronts. Within the last month, The I.T. department worked diligently to hit a target date of March 1st for full migration to Office 365 for all staff at the DSSAB.

The first three (3) weeks of February were spent planning, staging the new environment and coordinating the email data for migration. They also worked with the staff to clean up old contacts and email data and to communicate the coming changes with enough notice, to help mitigate some of the potential issues that can arise from a major change in technology. The final week of February was spent with a nightly migration of email data to Microsoft's Canadian datacenter, with a full and final migration over the last weekend of the month.

Everything went live as scheduled on March 1st with only minor issues that were quickly resolved. Users have been quick to adapt to the new email system as well as to embrace the added supports that Office 365 offers. This was a major transition, within a very short time frame and the I.T. team did a fantastic job to carry us through in such a positive way!

HiMama

Our next project that came to fruition was the successful launch of HiMama. This app now allows our Directly Operated Child Care Centres to communicate daily with each family; sharing photos, videos and information about the child's day which is especially important during pandemic times when families are not permitted in the playrooms. Likewise, families can message the staff to relay important information about their child that will enhance our daily programs. We are very pleased to be rolling out the next phase of our HiMama app to the Home Child Care Program in March. This will enable each Home Child-care Provider to receive an iPad with the app downloaded and ready for them to begin sharing information with their clients and families. Please see **Appendix A** for an example of the information that is shared daily with families. Congratulations Childcare Programs!

MCCSS Vision for Social Assistance

On February 11th we received communication from Janet Menard, Deputy Minister of MCCSS that Minister Smith announced Ontario's new vision for social assistance - Recovery & Renewal: Ontario's Vision for Social Assistance Transformation. It was indicated that Ontario is at a critical juncture as we continue to struggle through the impacts of COVID-19. Despite our local Ontario Works caseload volumes being significantly lower than budgeted, we know that at some point our most vulnerable clients will be in dire financial situations.

As such, the ministry has indicated that Ontario's social assistance system must be ready to support increased numbers of people back towards employment, independence and stability. The new vision for social assistance aims to create an efficient, effective and streamlined social services system that focuses on people by connecting them with a range of local services and supports that respond to their unique needs and addresses barriers. Their goal is that once life stabilization is achieved, more people will also succeed in employment, contributing to better outcomes in all areas of their lives. **Appendix B** outlines their working vision.

Monthly OPP Media Release

Our West Parry Sound Ontario Provincial Police partners have moved to reporting domestic related incidents differently through a total domestic occurrence monthly media release. This includes criminal code domestics as well as non-criminal code. We have included the February 2021 media release in your Board package and will continue to add this release monthly.

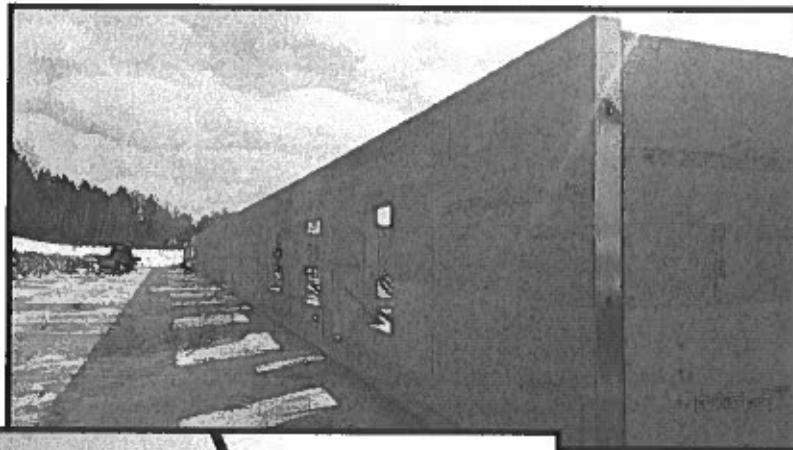
NOAH Project Update

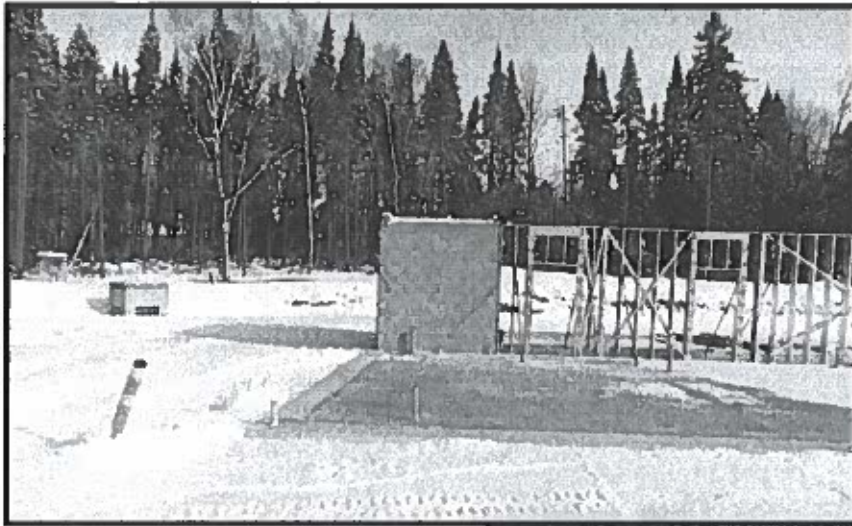
- All foundations are complete and rough grade established at perimeter of building
- Stairwells and elevator hoistway are completed to the second-floor level (see photos)
- Exterior and interior load bearing walls are complete for the first floor
- Hollow core floor slabs are being installed this week (March 3rd)

Looking Ahead

- Precast floor slabs for 2nd floor completed by March 5th
- Masonry for 2nd floor stairways and elevator hoistway – March 8th to 19th
- 2nd floor installation of structural exterior and interior walls – March 22nd to 31st
- Precast floor slabs for 3rd floor – April 5th to 8th
- Masonry for 3rd floor stairways and elevator hoistway - April 12th to 23rd
- 3rd floor installation of structural exterior and interior walls - April 28th to May 7th
- Precast roof slab installation - May 10th to 14th

Work will begin on interior partition walls and mechanical & electrical rough-ins starting on the 1st floor proceeding to second once it is safe to do so. This could begin as early as the week of March 22nd.





COMMUNICATIONS - JJ Blower, Communications Officer

I am pleased to have the opportunity to report to the Board on some of our current communication efforts. The last couple of months have been an incredible learning experience, learning about the vast range of programs and services offered through the DSSAB. Locally born and raised, I was surprised that many of our existing programs and services were unfamiliar to me. This tells me that much improvement is needed in this area and I am eager to find new and innovative ways to share more of this information with the public, and engage with our municipal partners and stakeholders.

Social Media



I hope you have all connected with us on Facebook! This is a great tool for us to share information with the community, and to share resources that are available from our other community partners. As with any social media start-up, these things take time to catch on. I will now be reporting our social media insights to you on a monthly basis, through this report. Links to our Facebook pages can be found below:

- [District of Parry Sound Social Services Administration Board](#)
- [Esprit Place Family Resource Centre](#) – March 8th is International Women's Day, which is a primary focus of our pre-scheduled posts earlier this month.
- [EarlyON Child and Family Centres in the District of Parry Sound](#) – Note: This Facebook page was created some time ago, and is being well managed by the EarlyON team. The EarlyON team has been doing a great job of creating videos, reaching out virtually to clients with check-ins, and providing activities for families at home through the pandemic.

District of Parry Sound Social Services Administration Board Facebook Page	February 1-March 2, 2021
Total page followers	77
New followers this month	69
Post reach this month (# people who saw post)	5,977
Page views this month	300
Post engagement this month (# reactions, comments, shares)	500

Esprit Place Family Resource Centre Facebook Page	February 1-March 2, 2021
Total page followers	39
New followers this month	34
Post reach this month (# people who saw post)	1,584
Page views this month	135
Post engagement this month (# reactions, comments, shares)	284

Media Coverage

In the last couple months, we have received two calls from local media requesting comment on a variety of issues. Interviews were conducted verbally and in writing by the Communications Officer, after consultation with the CAO and appropriate department Manager.

The first was an inquiry regarding DSSAB support of the Good Happenings Food Bank in South River. Click [HERE](#) to view this article.

The second was an inquiry regarding the construction of some Tiny Homes in Almaguin and whether they would have an impact on affordable housing availability. Click [HERE](#) to view this article.

Briefing Notes

In an effort to be proactive with external communications, particularly where the media is concerned, we have implemented briefing notes. The briefing note is a short, internal document, that quickly and effectively informs the decision maker, or in this case the leadership team, of a situation including background information and key messaging. The future use of this type of document will ensure that the DSSAB speaks with one voice and messaging is consistent and concise.

Vaccine Hesitancy Campaign

We have been communicating with the West Parry Sound Health Centre, Family Health Teams and the Health Unit to ensure that when vaccines are offered to staff and clients we are effective at combating vaccine hesitancy. Information is already being shared on our Facebook page and will be promoted internally as the timeline for vaccinations is released by the Health Unit.

Media Monitoring

The scanning of print, online and social media is now a daily routine. This helps to ensure that we are alerted early to any mentions of the DSSAB by the media, be it positive or negative. Media monitoring will help to identify potential issues and mitigate damage. It is an essential part of any effective reputation management plan and encourages us to be proactive, rather than just reactive.

Website

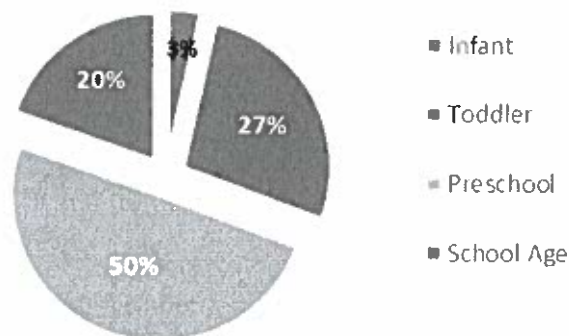
Work is underway to improve the www.psdssab.org website. These improvements will include enhanced accessibility to meet Web Content Accessibility Guidelines (WCAG) 2.0 Level A, as required by the *Accessibility for Ontarians with Disabilities Act (AODA)*. Currently, these upgrades are being done internally by the Communications Officer. Pending completion of the Strategic Plan, we may revisit whether to invest in the services of an outside web developer for increased functionality. However, in the interim, these in-house improvements will provide a user-centered web design, that is easy to navigate, with accurate, updated information. A go-live date for this updated website has not been set, but the Board will be kept apprised.

DIRECTLY OPERATED CHILD CARE PROGRAMS - Brenda Wiltshire, Manager

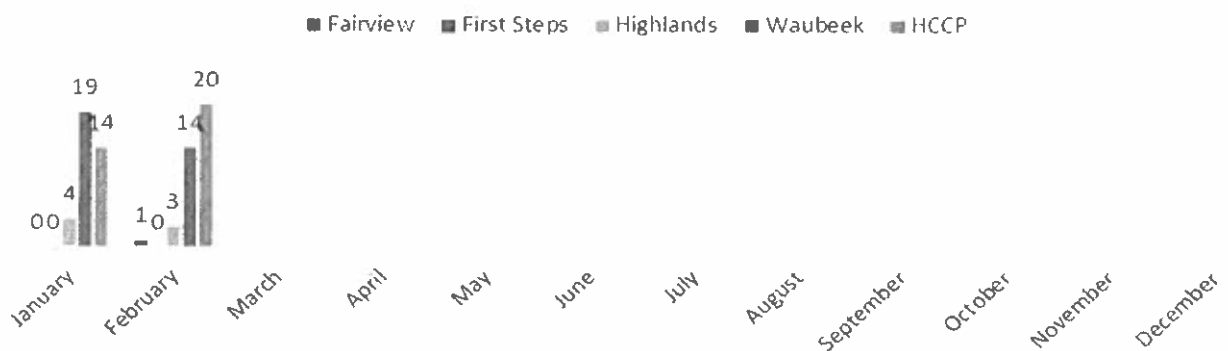
Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District February 2021						
Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18m)	N/A	N/A	1	1	8	10
Toddler (18m-30m)	10	16	12	24	17	79
Preschool (30m-4y)	20	16	20	39	49	144
School Age (4y-12y)	24	N/A	N/A	2	31	57
# of Active Children	54	32	33	66	105	290

Percentage of Children By Age Group



Directly Operated Child Care WaitList
By Program



With the extension of the latest provincial stay-at-home order coupled with a revision to the screening regulations, our Directly Operated Child Care Programs have been impacted by more absences, from both a staffing standpoint, as well as children. Staff and children must not attend the child care program if they are showing signs of 1 or more symptoms and must go for testing. They may return to care if the test results return as "negative" or they have isolated for 10 days from the first day of being symptomatic. This isolation period has been extended to include all persons within the household. Waubeek ELCCC has been unable to open a third preschool room at 66 Waubeek as a result of the Ministry of Education's COVID-19 Guidelines for Re-Opening Child Care.

Inclusion Support Services

Inclusion Support Services Stats for January 2021							
Age Group	EarlyON	Licensed Early Learning & CCC's	Monthly TOTAL	Year-to-Date TOTAL	Waitlist	New Referrals	Discharges
Infants (0-18m)	0	0	0	0	0	0	0
Toddlers (18m-30m)	0	3	3	3	2	3	0
Preschool (30m-4 y)	10	28	38	38	6	5	0
School Age (4y+)	15	8	23	23	0	0	0
Monthly TOTAL	25	39	64	-	8	8	0
Year-to-Date TOTAL	25	39	-	64	8	8	0

There has been a noticeable increase in the number of school age children serviced by the ISS team as parents decide not to enroll their child in school while the pandemic is prevalent. We remain committed to supporting all the families as they work through the many challenges presented with attending school during these times.

EarlyON Child and Family Programs

EarlyON Child and Family Centre for January 2021		
Activity	January	Year-to-Date
Number of Children Attending	0	0
Number of New Children Attending	0	0
Number of Families Visiting	0	0
Number of New Families Visiting	0	0
Number of Virtual Programming Events	30	30

The EarlyON Facebook page remains an outstanding way to reach families. Over the course of January, the page reached 168,722 Facebook users, received over 5,000 post clicks and approximately 700 reactions. It is not only followed by families in Canada, but visitors came from the USA, Columbia, Australia, Brunei and Botswana. The EarlyON staff have been congratulated on their ability to pivot so quickly and embrace the technology required to produce high quality virtual programming. Please check out one of our favourite posts here:

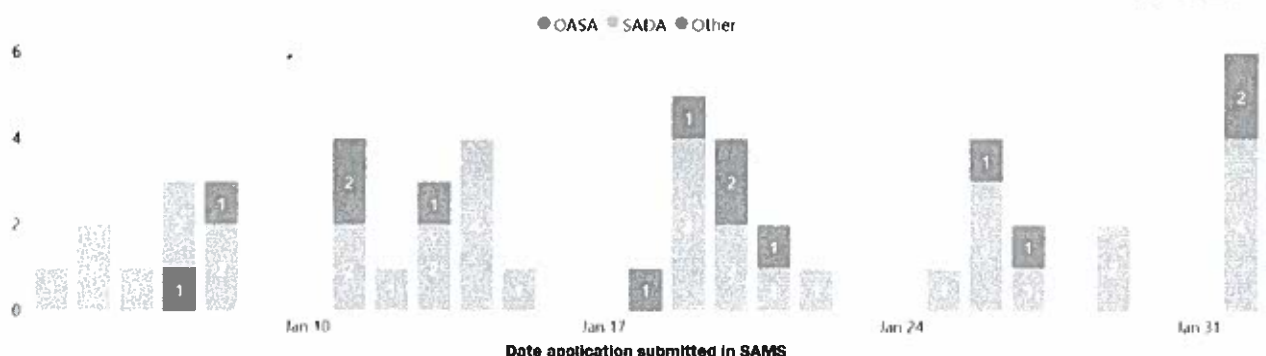
<https://www.facebook.com/752453571596028/videos/663775377671528>

In addition to virtual programming the EarlyON staff have been busy making wellness calls to families that reached out to the facilitators requesting support and 90 families will be provided with Activity Bags, once the stay-at-home order is lifted, that include the materials to carry out home based activities with their little ones. While the doors may be closed to the EarlyON programs, staff have been instrumental in finding creative ways to reach the children and their families at home.

ONTARIO WORKS - Jeff Degagne, Manager

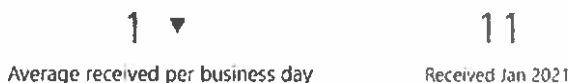
Social Assistance Digital Application (SADA) & Centralized Intake - January 2021

Cases with an Ontario Works application that has been submitted in SAMS



51 applications for Ontario Works, either through the Intake and Benefits Administration Unit (IBAU) or local staff, were processed in January 2021. 14 OW applications, 2 Temporary Care Assistance applications and 11 Emergency Assistance applications were processed by local office staff.

Emergency Assistance applications



Average number of business days from screening to grant

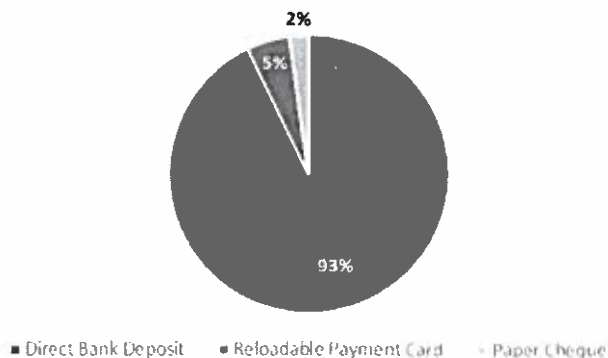


MyBenefits

We are now at **20.15%** of the caseload registered with the MyBenefits web service.

DBD Enrollment

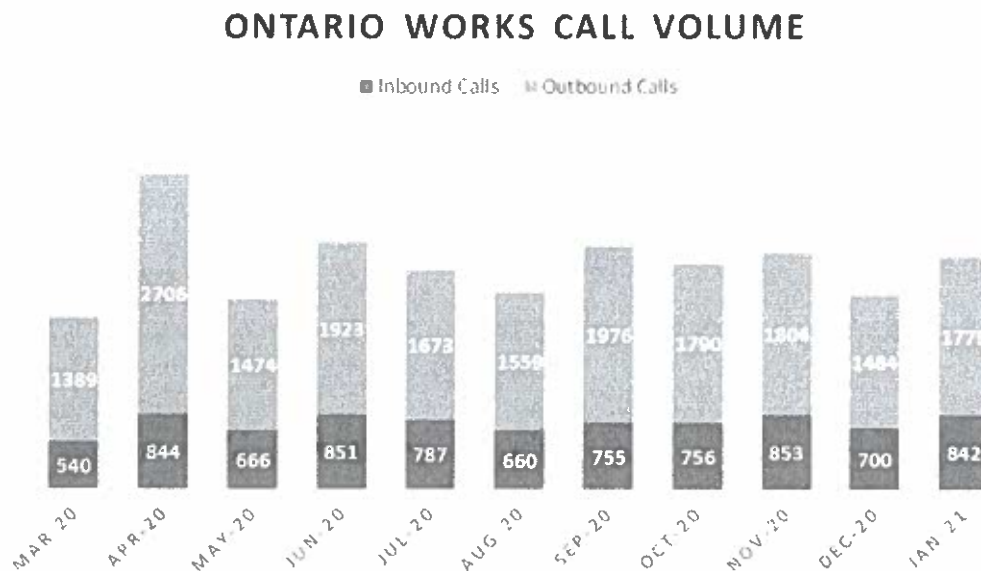
Payment Receipt Method - January 2021



CHPI Spending - Social Assistance

	Community Homelessness Prevention (CHPI) Applications January 2021	Amount Spent	Community Homelessness Prevention (CHPI) Applications January 2020	Amount Spent
Parry Sound	OW - 6 ODSP - 3	\$7,423.00	OW - 8 ODSP - 5	\$4,906.55
South River	OW - 6 ODSP - 9	\$11,111.41	OW - 12 ODSP - 9	\$18,909.35
TOTAL	OW - 12 ODSP - 12	\$18,534.41	OW - 20 ODSP - 14	\$23,815.90

Ontario Works Call Volume Statistics

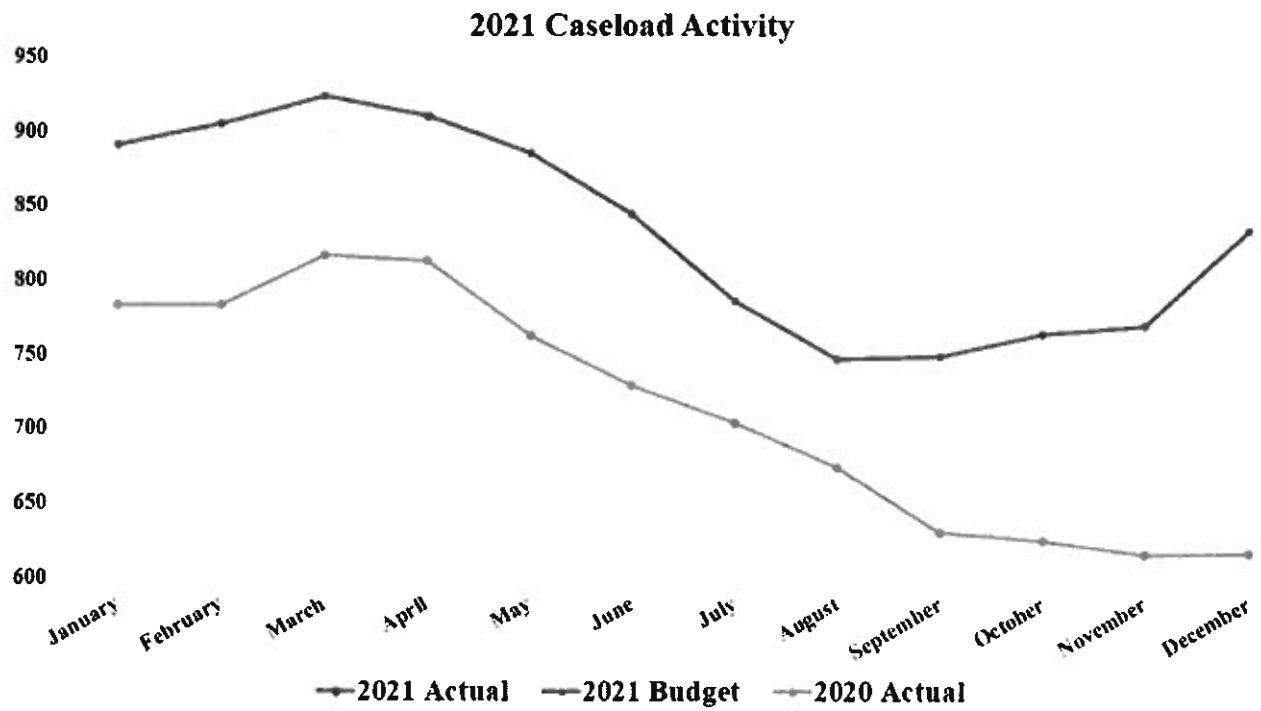


Call volume for Ontario Works continues to increase as the lockdown and stay-at-home orders remain. This does not include other interactions such as texting or email.

Integrated Reception

Call volume has also increased to our Integrated Reception staff.

January 2021	Inbound Calls	Outbound Calls	Total
Parry Sound	1,038	222	1,260
South River	384	93	477
TOTAL	1,422	315	1,737

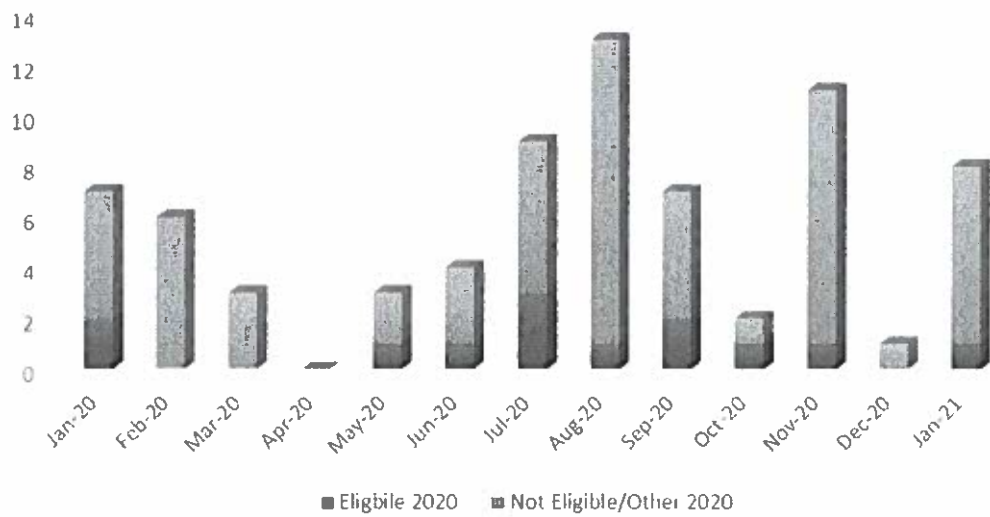


LEGEND	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2021 Actual												
2021 Budget	891	905	924	911	886	845	786	747	749	764	769	833
2020 Actual	783	783	817	813	763	729	704	674	630	625	615	616

CHILD CARE SERVICE MANAGEMENT - Jeff Degagne, Manager

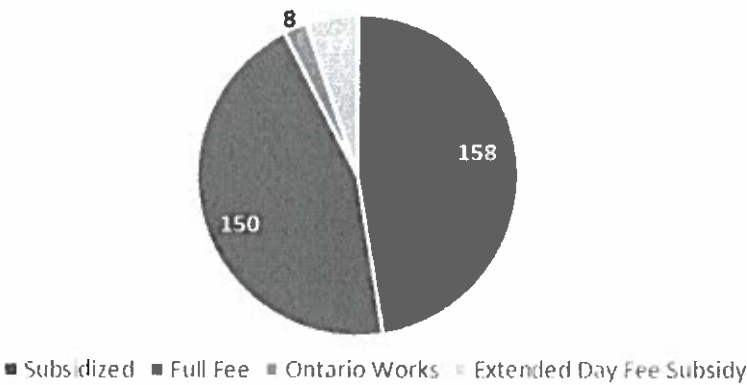
OLAF

OLAF Fee Subsidy Applications



Child Care Fee Subsidy Statistics for January 2021

Total Children by Funding Source in District



In January 2021, a total **318** families and **333** children utilized Child Care Services in the District. This is another small increase from December as the Child Care system in the District continues to recover from the impact of the pandemic. In comparison to the same time last year, **496** families and **533** children accessed care in January 2020.

HOUSING & INTEGRATED SERVICES - Pam Nelson, Manager

Housing Programs

Social Housing Centralized Waitlist Report - January 2021			
	East Parry Sound	West Parry Sound	Total
Seniors	10	94	104
Families	81	319	400
Individuals	268	199	467
Total	359	612	971
Total Waitlist Unduplicated			403

Community Housing Centralized Waitlist (CWL) 2020 - 2021 Comparison Applications and Households Housed from the CWL

Month 2020	New App	New SPP	Cancelled	Housed	SPP Housed	Month 2021	New App	New SPP	Cancelled	Housed	SPP Housed
Jan	6	1	6	5		Jan	4		5	5	1
Feb	15		11	3		Feb					
Mar	10					Mar					
Apr	3		5	4		Apr					
May	1		8	2		May					
June	1		3			June					
July	5		13	2		July					
Aug	10		6	2		Aug					
Sept	4	2	6	3	1	Sept					
Oct	7	1	11	3		Oct					
Nov	4	1	1	2		Nov					
Dec	6	1	2	1		Dec					
Total	72	6	72	27	1	Total	4		5	5	1

**** SPP = Special Priority Applicant****

- 5 applications were cancelled this month due to the applicants being in receipt of COHB funding (Canada Ontario Housing Benefit)
- 5 applicants were housed this month, 1 was SPP and 1 was an over housed applicant

Homelessness Prevention Program - Community Relations Workers

For the month of January 2021

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	6	3
ODSP	8	11
Ontario Works	1	5
Low Income	9	13

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	4	7
ODSP	5	10
Ontario Works	1	5
Low Income	6	10

Contact/Referrals

January	East	West	YTD
Homeless	1	4	5
At Risk	1	5	6

Short Term Housing Allowance

Month	Active	YTD
January	6	6

Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI
ODSP	6	\$698.43
Low Income	10	\$5,643.80

Reason for Issue	Total
Food/Household/Misc.	\$5,342.23
Utilities/Firewood	\$1,000

Call Volume

Community Relations Workers Calls

January 2021	Incoming Calls	Outgoing Calls	Total
Community Relations Worker	74	296	370

Assessment Case Workers

January 2021	Incoming Calls	Outgoing Calls	Total
South River	122	384	506
Parry Sound	212	334	546

HOUSING OPERATIONS - Sharon Davis, Manager

Esprit Place Family Resource Centre

Emergency Shelter Services	January 2021	Year-to-Date (2021)
Number of Women who stayed in shelter this month	11	11 Number of women who stayed in the shelter this year who were unique to the shelter
	Those new to the shelter this year: <input type="text" value="6"/>	
	Those who have stayed and had prior stays in the year: <input type="text" value="3"/>	
	Those who have stayed and were carried over from last month: <input type="text" value="2"/>	
Number of Children Active in program this month	4	4
Number of New Admissions (Children) (unduplicated)	4	4
Direct Service Hours to Women (Shelter and counselling)	65	65
Resident Bed Nights (Women & Children)	195	195
Occupancy Rate	63%	63%
Days at capacity	1	1
Days over-capacity	0	0
Phone Interactions (crisis/support)	92	92

Outreach Services		
	January 2021	Year-to-Date 2021
Number of Women Served this Month	1	1
Number of Women Registered in the Program	8	8
Number of Public Ed/Groups Offered	0	0

Transitional Support		
	January 2021	Year-to-Date 2021
Number of Women Served this Month	12	12
Number of Women Registered in Program	14	14
Number of Public Ed/Groups Offered	0	0

Child Witness Program		
	January 2021	Year-to-Date 2021
Number of Children Served this Month	6	6
Number of Children Registered in Program	10	10
Number of Public Ed/Groups Offered	0	0

Parry Sound District Housing Corporation

Activity for Tenant and Maintenance Services - January 2021

Action	Current	Year-To-Date
Move outs	1	1
Move ins	3	3
L1 Forms	0	0
N4 – Notice of eviction for non payment of rent	0	0
N5 – notice of eviction for disturbing the quiet enjoyment of the other occupants	0	0
N6 - Notice of eviction for illegal acts or misrepresenting income (RGI)	0	0
N7 –notice of eviction for willful damage to unit	0	0
Repayment Agreements	3	3

Tenant Services	
Wellness Check-ins	41
Paramedicine	7
Tenant Home Visits	1
Wellness Checks @ 7 buildings	

Maintenance		
Pest Control	8	8 buildings monitored monthly
Vacant Units	3	family (1); single (2)
Work Orders	103	work orders created for maintenance work and related materials
After Hours Calls	7	7 after hours calls in January; 6 staff participate in the weekly on call rotation

Capital Projects

January 2021

- Heater replacements within our buildings based on assessment completed in December
- Scheduled asbestos abatement preparation and completed basement insulation on a vacant family unit
- Replacement of smoke detector units along with smoke alarms in homes throughout the district
- Closed out Callander replacement ramp/walkway project

File # B10/Powassan/2021

March 11, 2021

Planning Report –

Introduction – Proposal Description

The North Almaguin Planning Board (NAPB) has received a consent application for a lot addition.

The subject lands are located at Oakwood Road and McCharles Line in the municipality of Powassan. No civic address has been assigned. The lands are owned by 2170640 Ontario Ltd. Figure 1 indicates the general location of the subject lands.

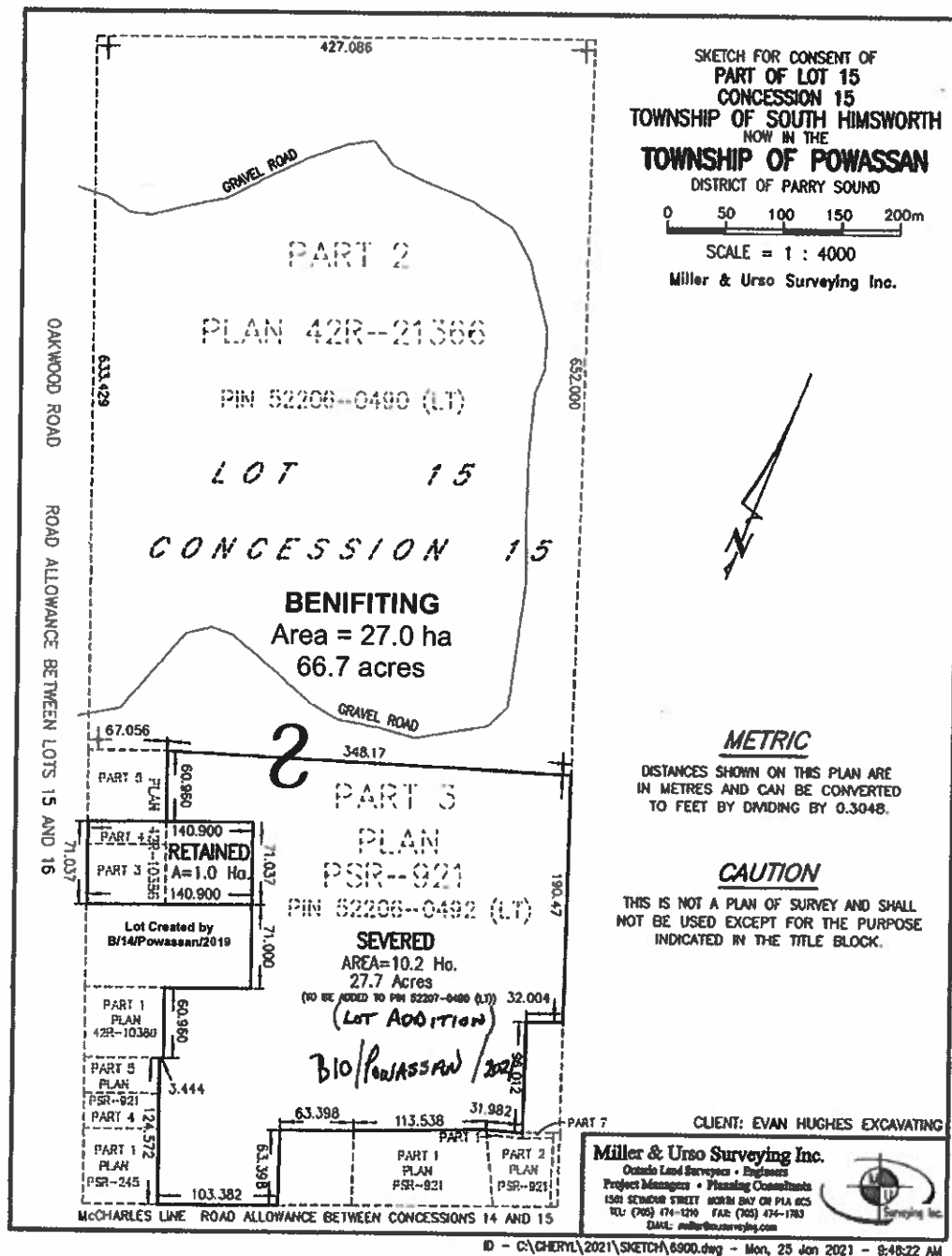
Figure 1. Location Map



In 2019, previous two severance applications were approved on the subject property that created two new lots. Applications B/13-14/Powassan/2019 created one new 1.0 ha lot with 71m of frontage on Oakwood Road and a one new 27 ha lot with 633m of frontage on Oakwood Road. The 11.2 ha retained lot had 71m of frontage on Oakwood Road and 103m of frontage on McCharles Line.

DATE OF COUNCIL MTC.	March 16/21
AGENDA ITEM #	9-1

Figure 2. Severance Sketch



Official Plan

The subject lands are located in the Rural designation on Schedule A – Land Use Designations. Section 5.7 includes policies applicable to the Rural designation and indicates that Rural Areas include a variety of agricultural, residential, industrial and open space uses. Over the lifetime of this Plan, the Rural Area will experience limited growth and maintain its natural environment and rural character.

The permitted uses in the Rural Area include low density residential uses, tourist establishments, open space, resource management activities and agricultural uses (Section 5.7.1).

The proposed retained lot is to be developed with a residential dwelling and low density residential uses are permitted. A residential dwelling will also be permitted on the severed lot. An existing aggregate operation licensed under the Aggregate Resources Act is located on the northern portion of the property on the benefiting. No changes are proposed to the aggregate use.

The servicing policies in the Rural Area require new residential lots will be of a size which is appropriate to sustain private sewage and water systems which will have no on- or off-site impacts (Section 5.7.2)

Municipal water and sewer services are not available. Development will proceed on the basis of private on-site individual water and sewer services (well and septic system). A septic system permit will be required prior to the construction of a residential dwelling.

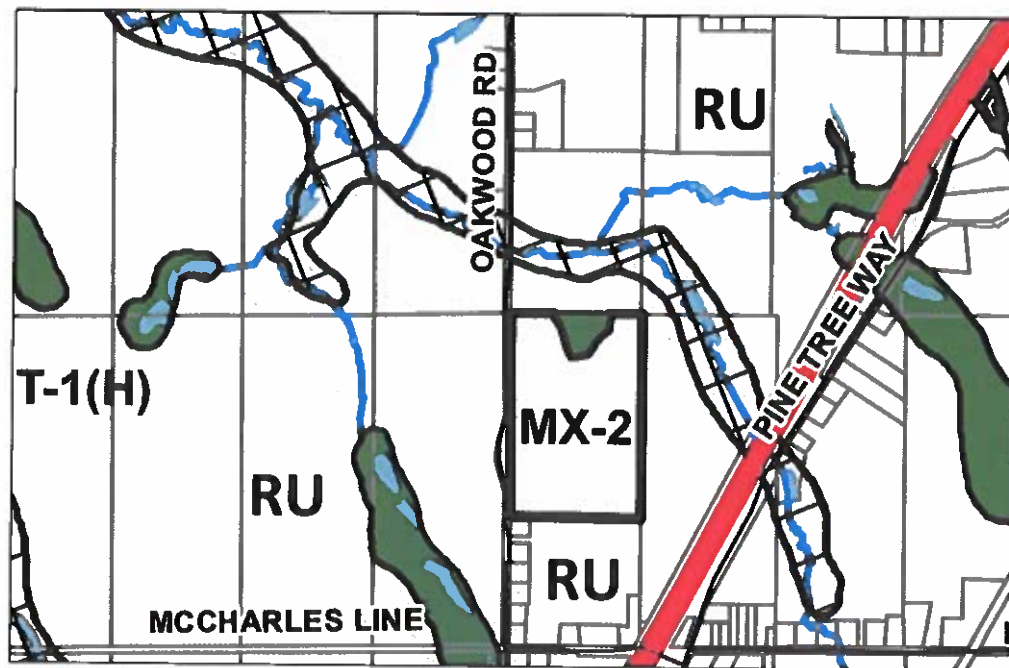
The creation of new lots for residential purposes in the Rural Area are permitted, however the maximum of lots is limited to two lots for any parcel of land that existed on January 1, 1996 (Section 5.7.3).

The previous severance applications in B/13-14/Powassan/2019 resulted in the creation of two new lots and one retained lot. This application proposes to merge previously severed lot 1 with the retained lot, and the retained lot will be reconfigured to create a new retained lot on Oakwood Road. This new retained lot is located adjacent to the previously severed lot 2 on Oakwood Road. The effect the application is the reconfiguration of existing lots and no increase in the number of new lots is proposed.

Zoning By-law

The subject lands are zoned Rural (RU) and Industrial Extractive (MX-2). Figure 3 The proposed retained lot will be zoned RU, have 71m of frontage on Oakwood Road and 1.0 ha of lot area. The retained lot is proposed to be developed for a residential dwelling. For residential uses, the RU zone requires a minimum lot area of 1.0 ha and a minimum lot frontage of 50m. The proposed lot comply with the minimum area and frontage requirements.

Figure 3. Zoning



Recommendation

It is recommended that Council support the proposed consent application and the following resolution is provided for Council's consideration:

That Council for the Municipality of Powassan supports the proposed consent application B/10/Powassan/2021 subject to the following condition in addition to any other condition imposed by the Planning Board:

1. The proposed severed lot be merged with Part 2 of Plan 42R-21366.

PLANSCAPE INC.

Rian Allen, MSc, MCIP, RPP
Planning Consultant

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
BY-LAW 2021-05**

**A BY-LAW TO PROVIDE FOR MUNICIPAL CAPITAL FACILITIES FOR
MUNICIPAL HOUSING PROJECT FACILITIES**

WHEREAS Section 110(1) of the *Municipal Act 2001* c. 25 as amended allows a Municipality to pass a by-law to enter into an agreement for the provision of municipal capital facilities by any person and to authorize certain forms of assistance including tax exemptions; and

WHEREAS pursuant to O.Reg. 603/06 as amended, made under the *Municipal Act, 2001* an agreement for the provision of municipal housing project facilities as municipal capital facilities can provide for a tax exemption; and

WHEREAS pursuant to O. Reg. 603/06 as amended, requires that a municipality must pass a municipal housing facilities by-law which is compliant with requirements set out in that regulation prior to passing a by-law authorizing an agreement respecting municipal housing project facilities; and

WHEREAS the District of Parry Sound Social Services Administration Board, as municipal Service Manager, is the delivery agent under the *Ontario Works Act, 1997* S.O. 1997, c. 25, Schedule A, O.Reg. 136/98 and is authorized to establish, administer and fund housing and homelessness programs and services and may provide housing directly in its service area under the *Housing Services Act, 2011*; and

WHEREAS Council for Municipality of Powassan deems it desirable to provide certain forms of financial or other assistance at less than fair market value as provided in *Section 1 JO (1) of the Municipal Act, 2001* c. 25, for the provision of municipal housing project facilities as municipal capital facilities on certain terms and conditions and for that purpose enacts this by-law pursuant to paragraph 7(1)(a) of O. Reg. 603/06;

NOW THEREFORE, the Council of The Municipality of Powassan hereby enacts as follows:

Section 1- Definitions

1. **Act** means the Municipal Act, 2001, S.O. 2001, c. 25 as amended and regulations thereunder;
2. **Affordable Housing** means a Housing Project which meets the guidelines in Subsection 2 or is deemed to be Affordable Housing in accordance with Subsection 2 of this By-law;

DATE OF COUNCIL MTG.	March 16/21
AGENDA ITEM #	10-1

3. **Average Market Rent** for any calendar year means the average monthly market rent by unit type, located within the Municipality of Powassan as determined and published annually by Canada Mortgage and Housing Corporation in their annual fall housing rental market survey. If Canada Mortgage and Housing Corporation does not publish its fall housing market rental survey of the District of Parry Sound rents for any given year, then "average market rents" for the period shall be the average rents determined by the District of Parry Sound Social Services Administration Board;
4. **Council** means the Council of the Municipality of Powassan;
5. **Household** means an individual who lives alone or two or more individuals who live together;
6. **Household Income** means the gross annual income from all sources of all persons who reside in a Housing Unit, or will reside in a Housing Unit if such Housing Unit were rented to the;
7. **Housing Project** means a project or part of a project designed to provide or facilitate the provision of rental residential accommodation, with or without any public space, recreational facilities and commercial space or buildings appropriate thereto, which project or part of a project is not a registered condominium or to be registered as a condominium;
8. **Housing Provider** means with whom the Municipality has entered into or will enter into a Municipal Housing Project Facilities Agreement under this By-law;
9. **Housing Unit** means a unit in a Municipal Housing Project Facility;
10. **Municipal Housing Project Facilities** means the class of municipal facilities prescribed in paragraph 18 of Section 2 of O. Reg. 603/06;
11. **Municipal Housing Project Facilities Agreement**, herein called the "Agreement", means an agreement compliant with Section 5 of the By-law, entered into with a Housing Provider for the provision of Housing Projects as Municipal Housing Project Facilities as a form of municipal capital facilities;
12. **Unit Size** means the size of unit within a Municipal Housing Project Facility or potential Municipal Housing Project Facility, measured by the number of bedrooms;
13. **Wait List** means the wait list maintained by the District of Parry Sound Social Services Administration Board in accordance with the *Housing Services Act*, 2011, regulations under the Act and any policies adopted by the District of Parry Sound Social Services Administration Board in accordance with the Act.

Section 2- Affordable Housing Defined

For the purpose of this By-law and for a Municipal Housing Project Facilities Agreement, "Affordable Housing" shall include all Housing Projects in which the rent charged per Unit Size, inclusive of utilities but exclusive of parking, telephone and other similar fees, is less than or equal to the Average Market Rent of each Unit Size.

Section 3-Limits on Municipal Housing Project Facilities Agreement

The Municipality shall not enter into a Municipal Housing Project Facilities Agreement unless:

- a) Council has determined that the Housing Units to be provided as part of the Municipal Housing Project Facilities fall within the definition of Affordable Housing or are deemed to be Affordable Housing; and
- b) A By-law has been passed by Council authorizing an Agreement for Municipal Housing Project Facilities and authorizing the form of financial assistance to be provided.

Section 4 - Eligibility Under a Municipal Housing Project Facilities Agreement

1. Eligibility for the Housing Units to be provided pursuant to a Municipal Housing Project Facilities Agreement shall be determined in accordance with the following

- a) Housing Units shall be made available initially to Households on the Wait List subject to their ability to pay the affordable rent for the available unit; and
- b) The District of Parry Sound Social Services Administration Board determines that there are not Households available as set out above, Housing Units may be made available to Households of the general public using a selection system approved by the CAO of the District of Parry Sound Social Services Administration Board.

Section 5 - Terms of Municipal Housing Facilities Agreement

- 1. Any Municipal Housing Project Facilities Agreement shall include, but shall not be limited to such provisions:
 - a) The term is not less than 20 years
 - b) Housing Units in the Municipal Housing Project Facility shall, throughout the term of the agreement, qualify as Affordable Housing within the meaning of this By-law;

- c) The Housing Provider comply with those matters set out in Section 4 of this By-law;
- d) The Municipal Housing Project Facilities Agreement is binding on the Housing Provider's heirs, successors and permitted assigns;
- e) During the term of the Municipal Housing Project Facilities Agreement the Housing Provider shall, as a condition precedent to a sale to a subsequent purchaser, require the subsequent purchaser to enter into an agreement with the Township and that agreement shall impose the terms of the Municipal Housing Project Facilities Agreement on that subsequent purchaser;
- f) An identification of the benefits being conveyed to the Housing Provider under the By-law;
- g) Such other contractual provisions which are required to be inserted based on fundamental contractual drafting principles.

Section 6 - Financial and/or other Assistance – Conditions

1. A Municipal Housing Project Facilities Agreement may, with respect to the provision, lease, operation and maintenance of the Municipal Housing Project Facilities that are subject to the Agreement provide for financial or other assistance at less than fair market value or at no cost to the Housing Provider with respect to the provision, lease, operation or maintenance of the facilities that are the subject of the Agreement, and such assistance may include:
 - a) Giving in-kind municipal services; and/or
 - b) Provide an exemption from all or part of the taxes levied for municipal and school purposes on land or a portion of it on which the municipal capital facilities are or will be located on in accordance with Section 110 (6) of the Act; and
 - c) The tax rate applied to the project may remain the same as the Residential rate for the duration of any municipal facilities capital agreement, and any renewal thereof.
2. The assistance provided under Article 6.1 of this By-law shall only be in respect of the provision, lease, operation or maintenance of the facilities that are subject to the Municipal Housing Project Facilities Agreement.

Section 7 – Interpretation

1. Whenever this By-law refers to a person or thing with reference to gender or the gender neutral, the intention is to read the By-law with the gender applicable to the circumstances.
2. References to items in the plural include the singular, as applicable;
3. The words "include", "including" and "includes" are not to be read as limiting the phrases or descriptions that precede them.
4. Headings are inserted for ease of reference only and are not to be used as interpretation aids.
5. Specific references to statutes and regulations in the By-law are meant to refer to the current laws applicable with the Province of Ontario as at the time the By-law was enacted, as they are amended from time to time.
6. Any reference to periods of time, stated in numbers of days, shall be deemed applicable on the first business day after a Sunday or Statutory holiday if the expiration of the time period occurs on a Sunday or Statutory holiday.
7. The obligations imposed by this By-law are in addition to obligations otherwise imposed by law or contract.

Section 8 - Severability / Conflict

1. If any section, Subsection, part or parts of this By-law is declared by any court of law to be bad, illegal or ultra vires, such section, subsection, part or parts shall be deemed to be severable and all parts hereof are declared to be separate and independent and enacted as such.
2. Nothing in this By-law relieves any person from complying with any provisions of any Federal or Provincial legislation or another By-law of the Municipality.
3. Where a provision of this By-law conflicts with the provisions of another By-law in force in the Municipality, the provision that establishes the higher standard to protect the health, safety and welfare of the general public shall prevail.

Section 9 - Short Title

This By-law may be referred to as the Municipal Housing Facilities By-law.

1. That Council adopts a Municipal Housing Facilities policy identified as Schedule "A", attached hereto and forming part of this by-law.
2. This by-law shall come into full force and effect upon passage.
3. Should any section, subsection, clause, paragraph or provision of this By-law be declared by a court of competent jurisdiction to be invalid or unenforceable, the same shall not affect the validity or enforceability of any other provision of this by-law or the by-law as a whole.
4. That the Clerk of the Municipality of Powassan is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the By-law and schedule, after the passage of this By-law, where such modification or corrections do not alter the intent of the by-law or its associated schedule.

READ a first time this 16th day of March, 2021.

READ a second and third time and finally passed in open Council this 16th day of March, 2021.

Peter McIsaac, Mayor

Maureen Lang, CAO, Clerk, Treasurer

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-08

Being a By-Law to authorize an agreement between the Corporation of the Municipality of Powassan and Steve Eide, Eides Residential Home, under the Boarding Home Contract Program of the Ministry of Health

WHEREAS the Council of the Corporation of the Municipality of Powassan is authorized pursuant to Ministry of Health Regulations to enter into agreements with Boarding House Owner/Operators respecting the physical rehabilitation of housing; and

WHEREAS Steve Eide is the Owner/Operator of the licensed boarding house located at 532 Main Street and has agreed to the physical rehabilitation of the said boarding house.

NOW THEREFORE be it resolved that:

1. The agreement between the Corporation of the Municipality of Powassan and Steve Eide referred to as Appendix "A" attached hereto and forming part of this By-law be adopted; and
2. That the Mayor and CAO/Clerk-Treasurer be authorized to sign the agreement.

READ a **FIRST** and **SECOND** time this 16th day of March, 2021.

To be **READ** a **THIRD** and **FINAL** time and considered passed on the 6th day of April, 2021.

Mayor

CAO/Clerk-Treasurer

DATE OF COUNCIL MTC.	March 16/21
AGENDA ITEM #	10-2

AGREEMENT FOR BOARDING HOME CONTRACT PROGRAM

THIS AGREEMENT MADE THIS 6th OF APRIL, 2021

BY AND AMONG

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

Hereinafter called "the municipality"

And

STEVE EIDE

OWNER/OPERATOR OF A BOARDING HOUSE

LOCATED AT

532 MAIN STREET, POWASSAN, ONTARIO

Hereinafter called "the owner/operator"

WHEREAS the Municipality is authorized pursuant to Ministry of Health Regulations to enter into agreements with Boarding House owner/operators respecting the physical rehabilitation of housing;

WHEREAS Steve Eide is the owner of premises located at 532 Main Street, Powassan, which is a licensed boarding house (HSC License #R8521) hereinafter referred to as "the House";

WHEREAS Steve Eide is the operator of the House, in that he is responsible for the day to day operation of the House;

WHEREAS it is the intention of the Municipality to assist the owner/operator by providing funding to physically rehabilitate the house for the residents accommodated in the House;

WHEREAS the owner/operator has agreed to the physical rehabilitation of the House for the residents accommodated in the House;

NOW THEREFORE THIS AGREEMENT THAT in consideration of the mutual covenants and agreements herein contained, and subject to the terms and conditions hereinafter set forth, the parties hereby agree as follows:

1. Financial Disclosure

The owner/operator covenants that a full and complete disclosure has been made relating to all financial aspects of the operation of the House, including but not limited to:

- a) all security interests attached to the House;
- b) the costs and revenues associated with the day to day operation of the House.

2. Payment of Funds by the Municipality

The municipality will loan the sum of *Fifty Thousand Dollars* (\$50,000.00) at a rate of 4.5% amortized over ten (10) years for the purpose of physical rehabilitation of the House to meet the physical standards as agreed to. Re-payment is to begin June 1, 2021.

3. Compliance with Laws

The owner/operator will ensure that the House complies with:

- a) any rule, regulation, direction or order of the Local Board of Health and any direction or order of the Medical Officer of Health;
- b) every applicable by-law of the municipality;
- c) every applicable statute and regulation of the Provincial and Federal Governments.

4. Authorized Capacity

The owner/operator covenants that the House will be used to accommodate no more than forty-two (42) residents, or as authorized from time to time by the Ministry of Health in writing to the owner/operator of the House.

5. Financial Records and Reports

The owner will maintain proper financial records of books of account in accordance with standard accounting procedures respecting the physical rehabilitation of the House.

6. Inspections

The owner/operator will permit the Municipality to enter and inspect the House at such intervals as the municipality deems advisable.

7. Indemnification

The owner/operator covenants to take full responsibility for the residents admitted to the House and covenants to save harmless and indemnify the municipality from all actions, claims, suits, or demands of any kind whatsoever arising out of, or caused by, the acts of omissions of the owner/operator.

8. Termination

This agreement will be in force from the 6th day of April, 2021, until it is superceded or replace by a subsequent Agreement, or until:

- a) the Municipality at any time terminates this Agreement for a breach of any of the terms of this Agreement;
- b) the Municipality or the owner/operator terminates this Agreement upon ninety (90) days written notice to all parties.

Executed this 6th day of April, 2021 at the Municipality of Powassan.

EIDE'S RESIDENTIAL HOME

Steve Eide, Owner/Operator

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

Mayor

CAO/Clerk-Treasurer

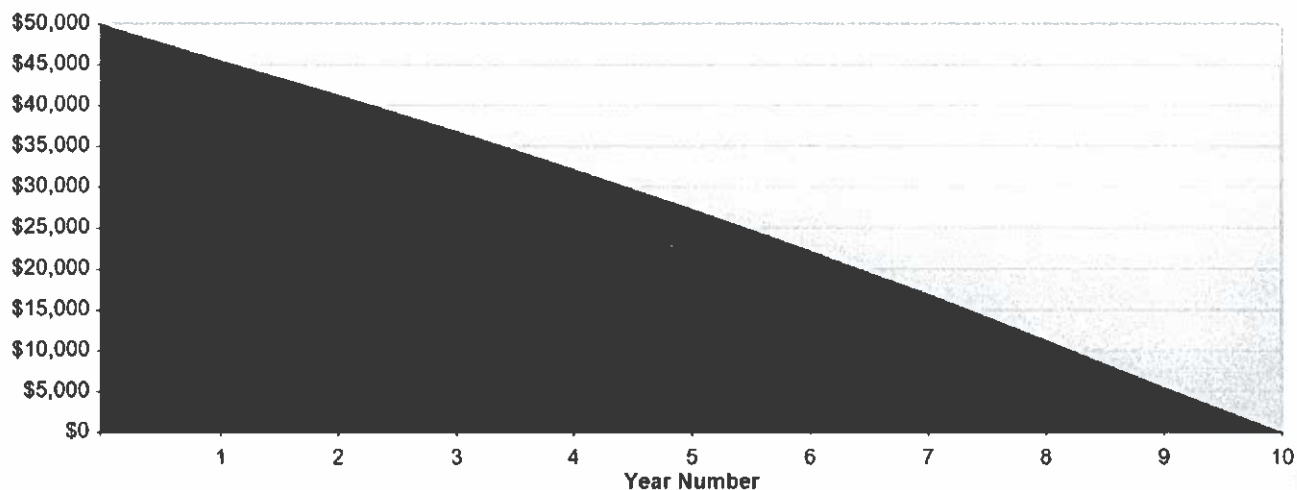
Witness

Amortizing Loan Calculator (Canadian)
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Your \$49,981 loan has 120 monthly payments of \$518.00.

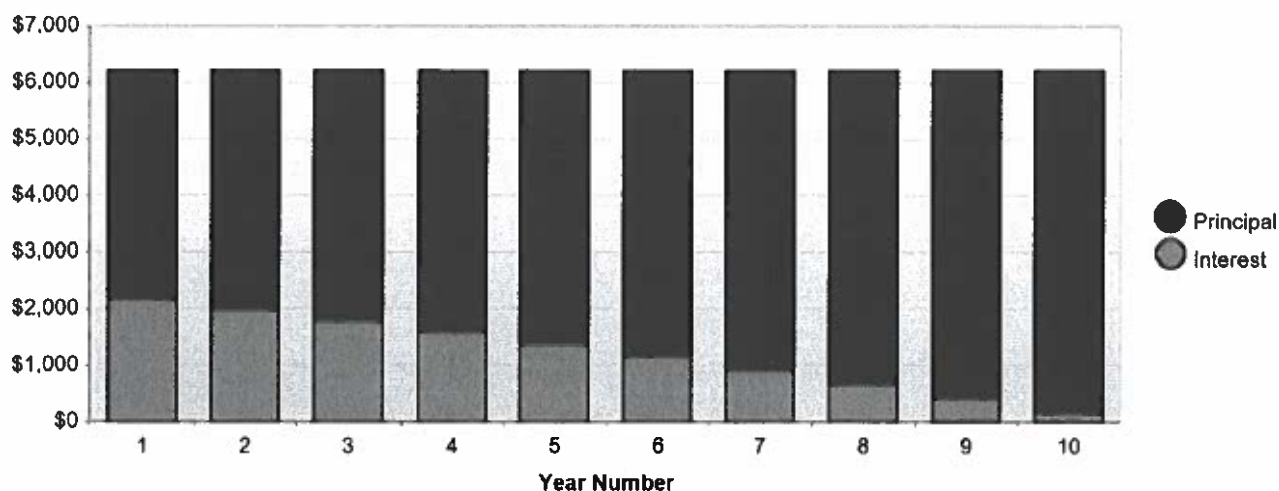
If you make all of your payments on this loan, and do not prepay any of the principal, the total interest for this loan is \$12,178.22.

Balances for a \$49,981 loan



Loan summary	
Loan amount	\$49,981
Payment	\$518.00
Number of payments	120 Monthly payments
Payment frequency	12 per year
Interest rate	4.5%
Total payments	\$62,159.22
Total interest paid	\$12,178.22

Total Principal and Interest by Year



Payment Schedule

#	Payment	Principal	Interest	Loan balance
				\$49,981
1	\$518.00	\$330.57	\$187.43	\$49,650.43
2	\$518.00	\$331.81	\$186.19	\$49,318.62
3	\$518.00	\$333.06	\$184.94	\$48,985.56
4	\$518.00	\$334.30	\$183.70	\$48,651.26
5	\$518.00	\$335.56	\$182.44	\$48,315.70
6	\$518.00	\$336.82	\$181.18	\$47,978.88
7	\$518.00	\$338.08	\$179.92	\$47,640.80
8	\$518.00	\$339.35	\$178.65	\$47,301.45
9	\$518.00	\$340.62	\$177.38	\$46,960.83
10	\$518.00	\$341.90	\$176.10	\$46,618.93
11	\$518.00	\$343.18	\$174.82	\$46,275.75
12	\$518.00	\$344.47	\$173.53	\$45,931.28
13	\$518.00	\$345.76	\$172.24	\$45,585.52
14	\$518.00	\$347.05	\$170.95	\$45,238.47
15	\$518.00	\$348.36	\$169.64	\$44,890.11
16	\$518.00	\$349.66	\$168.34	\$44,540.45
17	\$518.00	\$350.97	\$167.03	\$44,189.48
18	\$518.00	\$352.29	\$165.71	\$43,837.19

#	Payment	Principal	Interest	Loan balance
19	\$518.00	\$353.61	\$164.39	\$43,483.58
20	\$518.00	\$354.94	\$163.06	\$43,128.64
21	\$518.00	\$356.27	\$161.73	\$42,772.37
22	\$518.00	\$357.60	\$160.40	\$42,414.77
23	\$518.00	\$358.94	\$159.06	\$42,055.83
24	\$518.00	\$360.29	\$157.71	\$41,695.54
25	\$518.00	\$361.64	\$156.36	\$41,333.90
26	\$518.00	\$363.00	\$155.00	\$40,970.90
27	\$518.00	\$364.36	\$153.64	\$40,606.54
28	\$518.00	\$365.73	\$152.27	\$40,240.81
29	\$518.00	\$367.10	\$150.90	\$39,873.71
30	\$518.00	\$368.47	\$149.53	\$39,505.24
31	\$518.00	\$369.86	\$148.14	\$39,135.38
32	\$518.00	\$371.24	\$146.76	\$38,764.14
33	\$518.00	\$372.63	\$145.37	\$38,391.51
34	\$518.00	\$374.03	\$143.97	\$38,017.48
35	\$518.00	\$375.43	\$142.57	\$37,642.05
36	\$518.00	\$376.84	\$141.16	\$37,265.21
37	\$518.00	\$378.26	\$139.74	\$36,886.95
38	\$518.00	\$379.67	\$138.33	\$36,507.28
39	\$518.00	\$381.10	\$136.90	\$36,126.18
40	\$518.00	\$382.53	\$135.47	\$35,743.65
41	\$518.00	\$383.96	\$134.04	\$35,359.69
42	\$518.00	\$385.40	\$132.60	\$34,974.29
43	\$518.00	\$386.85	\$131.15	\$34,587.44
44	\$518.00	\$388.30	\$129.70	\$34,199.14
45	\$518.00	\$389.75	\$128.25	\$33,809.39
46	\$518.00	\$391.21	\$126.79	\$33,418.18
47	\$518.00	\$392.68	\$125.32	\$33,025.50
48	\$518.00	\$394.15	\$123.85	\$32,631.35

#	Payment	Principal	Interest	Loan balance
49	\$518.00	\$395.63	\$122.37	\$32,235.72
50	\$518.00	\$397.12	\$120.88	\$31,838.60
51	\$518.00	\$398.61	\$119.39	\$31,439.99
52	\$518.00	\$400.10	\$117.90	\$31,039.89
53	\$518.00	\$401.60	\$116.40	\$30,638.29
54	\$518.00	\$403.11	\$114.89	\$30,235.18
55	\$518.00	\$404.62	\$113.38	\$29,830.56
56	\$518.00	\$406.14	\$111.86	\$29,424.42
57	\$518.00	\$407.66	\$110.34	\$29,016.76
58	\$518.00	\$409.19	\$108.81	\$28,607.57
59	\$518.00	\$410.72	\$107.28	\$28,196.85
60	\$518.00	\$412.26	\$105.74	\$27,784.59
61	\$518.00	\$413.81	\$104.19	\$27,370.78
62	\$518.00	\$415.36	\$102.64	\$26,955.42
63	\$518.00	\$416.92	\$101.08	\$26,538.50
64	\$518.00	\$418.48	\$99.52	\$26,120.02
65	\$518.00	\$420.05	\$97.95	\$25,699.97
66	\$518.00	\$421.63	\$96.37	\$25,278.34
67	\$518.00	\$423.21	\$94.79	\$24,855.13
68	\$518.00	\$424.79	\$93.21	\$24,430.34
69	\$518.00	\$426.39	\$91.61	\$24,003.95
70	\$518.00	\$427.99	\$90.01	\$23,575.96
71	\$518.00	\$429.59	\$88.41	\$23,146.37
72	\$518.00	\$431.20	\$86.80	\$22,715.17
73	\$518.00	\$432.82	\$85.18	\$22,282.35
74	\$518.00	\$434.44	\$83.56	\$21,847.91
75	\$518.00	\$436.07	\$81.93	\$21,411.84
76	\$518.00	\$437.71	\$80.29	\$20,974.13
77	\$518.00	\$439.35	\$78.65	\$20,534.78
78	\$518.00	\$440.99	\$77.01	\$20,093.79

#	Payment	Principal	Interest	Loan balance
79	\$518.00	\$442.65	\$75.35	\$19,651.14
80	\$518.00	\$444.31	\$73.69	\$19,206.83
81	\$518.00	\$445.97	\$72.03	\$18,760.86
82	\$518.00	\$447.65	\$70.35	\$18,313.21
83	\$518.00	\$449.33	\$68.67	\$17,863.88
84	\$518.00	\$451.01	\$66.99	\$17,412.87
85	\$518.00	\$452.70	\$65.30	\$16,960.17
86	\$518.00	\$454.40	\$63.60	\$16,505.77
87	\$518.00	\$456.10	\$61.90	\$16,049.67
88	\$518.00	\$457.81	\$60.19	\$15,591.86
89	\$518.00	\$459.53	\$58.47	\$15,132.33
90	\$518.00	\$461.25	\$56.75	\$14,671.08
91	\$518.00	\$462.98	\$55.02	\$14,208.10
92	\$518.00	\$464.72	\$53.28	\$13,743.38
93	\$518.00	\$466.46	\$51.54	\$13,276.92
94	\$518.00	\$468.21	\$49.79	\$12,808.71
95	\$518.00	\$469.97	\$48.03	\$12,338.74
96	\$518.00	\$471.73	\$46.27	\$11,867.01
97	\$518.00	\$473.50	\$44.50	\$11,393.51
98	\$518.00	\$475.27	\$42.73	\$10,918.24
99	\$518.00	\$477.06	\$40.94	\$10,441.18
100	\$518.00	\$478.85	\$39.15	\$9,962.33
101	\$518.00	\$480.64	\$37.36	\$9,481.69
102	\$518.00	\$482.44	\$35.56	\$8,999.25
103	\$518.00	\$484.25	\$33.75	\$8,515.00
104	\$518.00	\$486.07	\$31.93	\$8,028.93
105	\$518.00	\$487.89	\$30.11	\$7,541.04
106	\$518.00	\$489.72	\$28.28	\$7,051.32
107	\$518.00	\$491.56	\$26.44	\$6,559.76
108	\$518.00	\$493.40	\$24.60	\$6,066.36

#	Payment	Principal	Interest	Loan balance
109	\$518.00	\$495.25	\$22.75	\$5,571.11
110	\$518.00	\$497.11	\$20.89	\$5,074.00
111	\$518.00	\$498.97	\$19.03	\$4,575.03
112	\$518.00	\$500.84	\$17.16	\$4,074.19
113	\$518.00	\$502.72	\$15.28	\$3,571.47
114	\$518.00	\$504.61	\$13.39	\$3,066.86
115	\$518.00	\$506.50	\$11.50	\$2,560.36
116	\$518.00	\$508.40	\$9.60	\$2,051.96
117	\$518.00	\$510.31	\$7.69	\$1,541.65
118	\$518.00	\$512.22	\$5.78	\$1,029.43
119	\$518.00	\$514.14	\$3.86	\$515.29
120	\$517.22	\$515.29	\$1.93	\$0.00

Information and interactive calculators are made available to you as self-help tools for your independent use and are not intended to provide investment advice. We cannot and do not guarantee their applicability or accuracy in regards to your individual circumstances. All examples are hypothetical and are for illustrative purposes. We encourage you to seek personalized advice from qualified professionals regarding all personal finance issues.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-09

Being a By-law to amend by-law 2015 -31, a by-law to govern the proceedings of Council and Committees

WHEREAS section 238 of the *Municipal Act, 2001*, as amended, provides that every municipality shall pass a procedure by-law for governing the calling, place and proceeding of meetings;

And **WHEREAS** it is deemed desirable to provide clarification of the associated timelines within which items may be attended to an agenda for discussion;

Now therefore the Council of the Municipality of Powassan hereby enacts as follows:

That section 33.4 be amended as follows:

- 1) Section title" Reports from Municipal Officers" be amended to include and "Members of Council"
- 2) The following added under 33.4 c)

Any Item requested to be added to the Regular Agenda, open to the public, after the Council Agenda has been published by the Clerk, must be done in writing to the Clerk prior to the Meeting. The written request must explain the importance of the Item and explain time sensitive nature of the request. Each Agenda addition request will be dealt with as a standalone Resolution and therefore as per section 2.2 of this By-Law, must receive two thirds affirmative vote by the Members of Council voting and present, to suspend regulations 33.3, and 33.4 b)

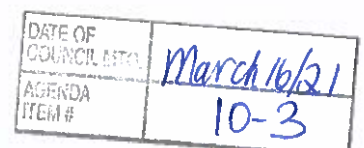
THAT all other provisions of By-Law No 2015-31 shall remain in effect.

READ a FIRST and SECOND time the 16th day of March, 2021

And considered READ a THIRD and FINAL time and finally passed this the 6th day of April, 2021

Mayor
Peter McIsaac

CAO/Clerk-Treasurer
Maureen Lang



THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2021-10

Being a By-Law to provide for Reduced Load Periods within the
Municipality of Powassan

WHEREAS Section 122, Sub-section 7 of the *Highway Traffic Act, R.S.O. 1990* as amended, provides that a Municipal Corporation or other Authority having jurisdiction over a Highway, may through the adoption of a by-law, designate the date on which the reduced load period shall start or finish and the highway or portion thereof under its jurisdiction to which the designation applies;

AND WHEREAS the Council of the Corporation of the Municipality of Powassan, deem it necessary for the preservation and protection of certain highways to regulate the reduced load periods within the Municipality of Powassan.

NOW THEREFORE The Council of the Corporation of the Municipality of Powassan enacts as follows:

1. That for the purpose of this By-Law, the term "Highway" shall be defined as a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof.
2. That the term reduced load shall refer to section 122 of the *Highway Traffic Act*, whereas the maximum allowable weight per axle is reduced to 5,000 kg.
3. That Section 122, Subsections 1, 2, 3, and 4 of the *Highway Traffic Act* apply to all Municipal highways within the boundaries of the Municipality of Powassan, except as identified in Appendix A; annually between the 1st day of March starting at 12:01am, until the 31th day of May ending at 11:59pm.
4. Notwithstanding to the contrary, section 3 shall only be enforceable and applicable where official signs are erected advertising the reduced load period.

DATE OF COUNCIL MEETING	March 16/21
AGENDA ITEM #	10-4

10. That a police officer or officer appointed for carrying out the provisions of the *Highway Traffic Act* may stop any vehicle or combination of vehicles, and direct said vehicle to portable or stationary scales, as per Section 124 of the *Highway Traffic Act*; and apply the appropriate offence or penalty stated in Section 125 of the Act.

11. That the Corporation of the Municipality of Powassan By-Law 2019-26 be hereby repealed.

12. That this By-Law shall come into force and take effect immediately following the third reading and passing of this By-Law.

READ A FIRST AND

SECOND TIME:

March 16, 2021

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

Mayor

Clerk/CAO

READ A THIRD AND

FINAL TIME:

April 6, 2021

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

Mayor

Clerk/CAO

March 8, 2021

Corporation of the Municipality of Powassan
250 Clark Street
P.O. Box 250
Powassan, ON
POH 1Z0

Dear Mayor and Council:

Subject: Integrity Commissioner Annual Report

In accordance with section 223.3 of the Municipal Act, 2001, S.O. 2001, c. 25, the Municipality of Powassan passed by-law 2018-26 appointing me as your Integrity Commissioner for the period June 1, 2018 to December 31, 2023.

In March of 2019, amendments to the Municipal Act came into effect regarding the accountability and transparency of local governments. I can confirm that during the past 3 years, I received one inquiry regarding a violation of the Municipality's Code of Conduct and no inquiries or allegations of conflict of interest from members of Council or electors in the municipality.

For 2021, I am recommending that Council authorize the implementation of the following activities:

1. Review and update the Council Code of Conduct to ensure it is current. The last version was adopted by Council in 2011.
2. Develop information about Powassan's Code of Conduct, the Municipal Conflict of Interest Act, the role of the Integrity Commissioner as well as complaint and application procedures. All of which should be posted on the Municipal web-site.
3. A meeting with me via video conference or, in person, when the COVID- 19 situation improves, to receive training on the Township's Code of Conduct and your obligations under the Municipal Conflict of Interest Act.

I look forward to hearing from you about how you want to proceed.

David King
Integrity Commissioner
Municipality of Powassan
249-878-0303

DATE OF COUNCIL MTG.	March 16/21
AGENDA ITEM #	12-1

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



234-2021-1005

March 4, 2021

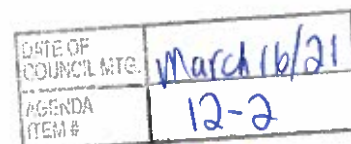
Mayor Peter McIsaac
Municipality of Powassan
466 Main Street West P.O. Box 250
Powassan ON P0H 1Z0

Dear Mayor McIsaac:

Ontario has heard directly from the municipal sector that operating impacts due to the pandemic will continue in 2021. In order to respond to municipal need and to further strengthen our communities, we are now investing an additional \$500 million to help municipalities respond to ongoing and unprecedented 2021 COVID-19 operating pressures. While the actual extent of municipal impacts for 2021 are uncertain at this time, the province expects that this funding will help municipalities continue to deliver the high-quality local services that residents and business rely on, as well as help municipalities proceed with planned capital projects in 2021.

I am pleased to inform you that the Government of Ontario has committed financial support to the **Municipality of Powassan** through the 2021 COVID-19 Recovery Funding for Municipalities program in order to support your COVID-19 operating costs and pressures. All municipalities in Ontario are eligible for this program and the level of funding is based on the proportion of COVID-19 cases in the Public Health Unit for your respective municipality during the period of January 1, 2021 to February 18, 2021. I have reviewed the eligibility criteria for provincial assistance under the program and have determined that accordingly, your municipality will receive **\$47,393.00**, subject to your municipality returning a copy of this letter, signed by your municipal treasurer, to the ministry by March 31, 2021. You will receive these funds in two equal instalments – one instalment on or before May 1, 2021 and the other on or before November 1, 2021.

Please note that your municipality is accountable for using this funding for the purpose of addressing your priority COVID-19 operating costs and pressures. If the amount of the funding your municipality receives exceeds your 2021 COVID-19 operating costs and pressures, the province's expectation is that your municipality will place the excess



funding into a reserve fund to be accessed to support any future COVID-19 operating costs and pressures.

The province realizes that municipalities are facing financial impacts due to the COVID-19 pandemic and that in some instances, this provincial funding will not be sufficient to cover all municipal operating impacts due to COVID-19. The province expects municipalities to do their part by continuing to find efficiencies in their operating services and using existing reserves and reserve funds that have been specifically put aside for such unforeseen circumstances.

Your municipality will be expected to provide two report backs on your COVID-19 operating impacts and the use of these funds as follows:

1. An interim report in June 2021, which will include:
 - a) Use of funds provided last year under the Safe Restart Agreement – Operating funding stream; and
 - b) 2021 estimated COVID-19 operating impacts and how your municipality plans to use the funding under the 2021 program.
2. A final report back in Spring 2022.

We had previously indicated that Safe Restart Agreement reporting would be expected in March 2021. However, we have decided to streamline this reporting and the new 2021 COVID-19 Recovery Funding for Municipalities program. The template for this report back will be provided by the ministry with more details to follow in the coming months. While the province expects your municipality to complete this report, your second instalment under the 2021 COVID-19 Recovery Funding for Municipalities program is not contingent on the province receiving your interim report.

At this time, I am requesting that your municipal treasurer sign the acknowledgement below and return the signed copy to the ministry by email to: Municipal.Programs@ontario.ca. If the province has not received your letter on or before March 31, 2021, you will not be eligible for this program and your municipality's allocation will not be paid. In order to allow for processing time, please provide your signed letter to the ministry on or before March 24, 2021.

Our government continues to stand with our municipal partners as we have throughout the pandemic, advocating for funding for communities from the federal government to support local economic recovery. Communities may need more COVID-19 related operating funding in the coming year, and we will continue to advocate on your behalf to the federal government. I encourage you to contact your local Member of Parliament to seek further federal support in order to help municipalities deal with their operating impacts due to COVID-19.

The government thanks all 444 Ontario municipal heads of council for their support throughout the pandemic and our ongoing partnership in Ontario's economic recovery.

Sincerely,



Steve Clark
Minister of Municipal Affairs and Housing

c. Municipal Treasurer and Municipal CAO

By signing below, I acknowledge that the allocation of **\$47,393.00** is provided to the **Municipality of Powassan** for the expected purpose of assisting with COVID-19 costs and pressures and that the province expects any funds not required for this purpose in 2021 will be put into a reserve fund to support potential COVID-19 costs and pressures in 2022. I further acknowledge that the **Municipality of Powassan** is expected to report back to the province on 2021 COVID-19 costs and pressures and the use of this funding.

Name: *Maureen Lang*
Title: *CAO/ Clerk- Treasurer*
Signature: *Maureen Lang*
Date: *March 4, 2021*



NORTH ALMAGUIN PLANNING BOARD

250 Clark Street
P.O. Box 57, Powassan Ontario P0H 1Z0
705-724-6758
Email: northalmaguinpb@gmail.com
Website: <https://napb.ca>

BIO/Powassan/2021

AN APPLICATION FOR CONSENT UNDER SECTION 53 OF THE PLANNING ACT, R.S.O. 1990 c.P.13

PLEASE PRINT OR TYPE AND COMPLETE () APPROPRIATE BOXES.

1. APPLICANT INFORMATION

1.1 Applicant(s):

Name(s) of Property Owner(s): 2170640 ONTARIO LIMITED.

Phone #s: Home: _____ Mobile: 705-499-2649 Business: _____ Fax: _____

Address: 118 HIGHWAY #534 POWASSAN ON

Postal Code: P0H 1Z0 Email Address: _____

1.2 Agent for the Applicant

The property owner(s) may appoint a person or a professional firm to act on their behalf for processing this application and attending the meeting at which it will be considered, or a person who is to be contacted about the application for communication. This may be a person or firm acting on behalf of the property owner(s). The owner's authorization is required in section 11.1 if the applicant is an agent appointed by the owner.

Name of Contact Person/Agent: MILLER + URSO SURVEYING INC (RICK MILLER)

Phone #s: Home: _____ Mobile: _____ Business: 705-474-1210 Fax: 705-474-1783

Address: 1501 SEYMOUR STREET NORTH BAY, ON P1A 0G5

Postal Code: P1A 0G5 Email Address: rmiller@musurveying.com

2. LOCATION OF THE SUBJECT LAND

2.1 District of Parry Sound: _____ Tax Roll Number: _____

Municipality / Unincorporated Township: POWASSAN

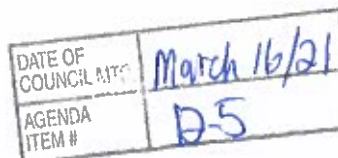
Municipal Address (Civic Address): OAKWOOD ROAD; Wth CHARLES LINE

Concession: 15 Lot Number: 15 Registered Plan No: _____

Lot(s): _____ Reference Plan No: _____ Part No(s): _____

Parcel Number: _____ PIN: 52206-0492(LT)

2.2 Are there any easements or restrictive covenants affecting the subject land? Y/N: No If yes, describe the easement or covenant and its effect and attach a copy of the relevant document. _____





3. PURPOSE OF THE APPLICATION:

3.1 Type and Purpose of proposed transaction(s) that requires the Consent:

Transfer Creation of a new lot _____ Addition to a Lot PART 2 42R-21366

An Easement _____ Other: A Charge _____

A Lease _____ Correction of Title _____

3.2 Name of Person(s), if known, to whom the land or interest in land is to be transferred, leased or charged:

3.3 If a lot addition, identify the lands to which the parcel will be added? PART 2 42R-21366 P.N 52206-04902

4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION (Fully complete each subsection. If not completed, application will be returned).

4.1 Description / Size	SEVERED	RETAINED
Frontage (m)	103.382	71.037
Depth (m)	350 +/-	140.90
Area (ha)	10.2 ha	1.0 ha
4.2 Existing Use of Property:	VACANT	VACANT
4.3 Building or Structures Existing (date of Construction)	NONE	NONE
4.4 Proposed Use of the Severed and Retained Parcels	NOTHING AT THIS TIME	FUTURE DWELLING
4.4 Road Access: Provincial highway		
Municipal road, maintained all Year	M ^c CHARLES LINE	OAKWOOD ROAD
Municipal Road, seasonally maintained		
Other Public Road (e.g. Local Roads Board)		
Right of Way / Easement		
4.5 Water Access: If so, describe the parking and docking facilities to be used and the approximate distance of these facilities from the subject land and the nearest public road.		



4.5 Water Supply	SEVERED	RETAINED
Publicly owned and operated piped water system		
Privately owned and operated individual well	✓	✓
Privately owned and operated communal well		
Lake or other water body		
Other means		

4.6 Sewage Disposal	SEVERED	RETAINED
Publicly owned and operated sanitary sewage system		
Privately owned and operated individual septic tank	✓	✓
Privately owned and operated communal septic tank		
Privy		
Other Means		

4.7 Other Service (check mark if service is available)	SEVERED	RETAINED
Electricity	✓	✓
School Bussing	✓	✓
Garbage Collection	✓	✓

4.8 If access to the subject land is by private road or other public road or right of way was indicated in Section 4.4, advise who owns the land or road, and is responsible for its maintenance and whether it is maintained seasonally or all year:



5. LAND USE

5.1 What is the existing Official Plan designation(s)? (Please contact the Municipal Clerk for this information.)

Rural

5.2 What is the Zoning, if any, on the subject land? (Please contact the Municipal Clerk for this information.)

Rural

If the subject land covered by a Minister's Zoning Order, what is the registration number? _____

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

Use or Feature	On the Subject Land	Within 500 meters of subject land, unless otherwise specifies (indicate approximate distance)
An agricultural operation including livestock facility or stockyard		
A landfill		
A sewage treatment plant or waste stabilization plant		
A provincially significant wetland		
A provincially significant wetland within 120 meters of the subject land		
Flood Plain		
A rehabilitated mine site		
A non-operating mine site within one kilometer of the subject land		
An active mine site		
An industrial or commercial use, and specify the use (GRAVEL PIT)		PIT ON PLOT 2 42R-21366
An active railway line		
Utility corridors		



6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? ☐ NO ☒ YES ☐ UNKNOWN

If yes, and if known, please provide the application file number and the decision made on the application.

IT WAS APPROVED PLAN 42R-21366 PART 1 + 2
WERE SECURED. B13/Powassan/2019 (Part 1)
B14/Powassan/2019 (Part 2)

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?

7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed official plan or official plan amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

☒ NO ☐ YES ☐ UNKNOWN

If yes and if known, specify the file number and status of the application

7.2 Is the subject land the subject of an application for a Zoning By-law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

☒ NO ☐ YES ☐ UNKNOWN

If yes and if known, specify the file number and status of the application.



THIS IS NOT A PLAN OF SURVEY AND SHALL
NOT BE USED EXCEPT FOR THE PURPOSE
INDICATED IN THE TITLE BLOCK.

C.  **M. U. Surveying Inc.**

SITE PLAN AGREEMENT

NOAH DEVELOPMENT

THIS AGREEMENT made on the day of , 2021

BETWEEN:

**THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING
INC. (N.O.A.H.)**

Hereinafter called "The Developer"

AND

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

Hereinafter called the "Municipality"

WHEREAS the lands affected by this Agreement are the lands described in Schedule "A" hereto annexed, which lands are referred to herein as the "Subject Lands";

AND WHEREAS the Developer is the registered owner of the Subject Lands whereupon it has proposed to construct a multi-unit residential building, parking area and related improvements;

AND WHEREAS the Subject Lands do not currently front upon or have access to the Municipality's sanitary sewer collection system (the Sanitary Sewer);

AND WHEREAS the Municipality has agreed to permit the Developer to design and construct an extension to the existing Sanitary Sewer to service the Subject Lands and other lands in the area (the Sanitary Sewer Extension or Off-Site Works), at the sole cost and expense of the Developer;

AND WHEREAS the Municipality has agreed to take authorize measures to collect contributions to the foregoing costs from the owners of other lands that will benefit from the extension of the Sanitary Sewer by the Developer;

AND WHEREAS the Municipality has approved the Site Plan for the subject land and all other plans and designs for the Off-Site Works;

AND WHEREAS the approval of the Site Plan is conditional upon the Developer entering into and registering this Site Plan Agreement;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the premises and for other good and valuable consideration and the sum of Two Dollars (\$2.00) of lawful money of Canada now paid by each of the parties hereto to each of the other parties hereto, (the receipt whereof is hereby acknowledged), the parties hereto covenant and agree with one another as follows:

PART - 1

THE LANDS, PLANS AND REPRESENTATIONS

1. SCOPE OF AGREEMENT

1.1 Description of Lands - The Subject Lands affected by this Agreement are described in Schedule "A", paragraph 1.

1.2 Conformity with Agreement - The Developer covenants and agrees, that no work shall be performed on the Subject Lands or on any Municipal Lands (including easements in favour of the Municipality) except in conformity with:

- (a) the provisions of this Agreement, including the Schedules attached hereto;
- (b) all plans and specifications submitted to and accepted by the Municipality

DATE OF COUNCIL MTG.	March 16/21
AGENDA ITEM #	12-6

as being within its design criteria, including those plans and specifications referenced in the Schedules B1 and B2 hereto (all of the foregoing being the "Approved Plans");

- (c) all plans submitted to and accepted by the Canadian National Railway (CNR);
- (d) all applicable Municipal By-laws including any applicable Site Plan Control By-laws; and
- (e) all applicable Provincial and Federal Legislation.
- (f) The conditional building permit dated October 20, 2020.

1.3 Reliance upon Representations - The Developer acknowledges that:

- (a) It has made representations to the Municipality that it will complete all Off-Site works required herein in accordance with this Agreement, including but not limited to the Approved Plans and all applicable legislation and/or regulations and permits, authorizations, clearances etc., given by other public agencies including without limitation any Environmental Compliance Approval;
- (b) It has made representations to the Municipality that it will complete all On-site Works required herein in accordance with this Agreement, including but not limited to the Approved Plans and all applicable legislation and/or regulations and permits, authorizations, clearances etc., given by other public agencies;
- (c) It is entering into this agreement and has requested issuance of building permits for the building proposed on the subject lands in advance of receiving final clearances from the CNR concerning the design, location and construction of On-Site Works and it agrees to assume all risk (including all costs) in commencing such works and construction prior to the receiving CNR's clearance; (see also section 2.3)
- (d) the Municipality has entered into this Agreement in reliance upon these representations.

1.4 Schedules Attached - The following schedules are attached to, and form part of, this Agreement:

- Schedule "A" - Description of Lands
- Schedule "B" - Approved Plans
 - B1- Off-site
 - B2- On-site
- Schedule "C" - Engineering Provisions
- Schedule "D" - Lands or Easements to be conveyed or exchanged
- Schedule "E" - Cash Deposits, Security and Development Charges
- Schedule "F" - Work Cost Estimates
 - F1- Off-site
 - F2- On-site

1.5 Any Plans forming part of this Agreement shall also be provided to the Municipality in an electronic/digital format specified by the Municipality.

1.6 Definitions

- (a) "Off-Site" shall mean on any and all lands that are not owned by the Developer;
- (b) "Off-site Works" shall mean those works, improvements, installations etc. occurring Off-site which may also be referenced as the "Sanitary Sewer Extension";

- (c) "On-site" shall mean on the Developer's Lands;
- (d) "On-site Works" shall mean those works, improvements, installations etc. occurring On-site which may also be referenced as "Internal Services";

2. DEVELOPMENT CHANGES

2.1 There shall be no changes in the Schedules attached hereto, or to any plan accepted by the Municipality, or others, unless such proposed changes have been submitted to, and accepted by, the Municipality.

2.2 The Developers acknowledge that if any approvals required under this Agreement are obtained subsequent to the execution of this Agreement the Municipality may require the Developers to enter into an Amending Agreement to incorporate any conditions, changes or requirements relating to such approvals.

2.3 The Developer acknowledges and agrees that the Approved Plans as they relate to the On-Site Works to be installed constructed by the Developer, may require further amendment as a result of requirements imposed or requested by the CNR. Without limiting the generality of the foregoing, the Developer acknowledges that the CNR may require, among other things, the construction of a berm on the subject lands. The Developer covenants and agrees to assume all risk and responsibility for the cost of required CNR revisions to the Approved Plans, together with any related costs of construction of additional works and/or modifying, reconstructing, removing and/or replacing the any On-Site Works that have been installed/construction and/or any additions, modifications or alterations to the building to be constructed on the subject lands by the Developer.

PART - 2 SIGNING BY MUNICIPALITY - CONDITIONS PRECEDENT

3. CONDITIONS PRIOR TO THE EXECUTION OF THE AGREEMENT BY THE MUNICIPALITY

3.1 Prior to the execution of this Agreement by the Municipality:

- (a) Taxes - all municipal tax bills issued and outstanding on the Subject Lands shall be in paid in full;
- (b) Deeds and Easements - The Developer shall have delivered to the Municipality all transfers/deeds, discharges and easements or other documents required by Schedule "D";
- (c) Cash Deposits & Security - the Developers shall have paid to the Municipality all cash deposits and security required by Schedule "E" attached as applicable to each Developer, subject to the special provisions concerning security to be lodged by The Developer, concerning On-site Works;
- (d) Construction/Engineering Plans & Specifications - the Developers shall have supplied to the Municipality those plans and specifications necessary to identify the construction/engineering aspects of the proposed development and have received, from the Municipality, an acknowledgment of conformity with general design concepts of the Municipality as applicable to each Developer;
- (e) Hydro One Networks Inc. ("HONI") - The Developer shall have supplied to the Municipality written confirmation that it has received their approval of those plans necessary to identify the power supply to Subject Lands;

- (f) Consulting Engineer's Letter - the Developers shall each have filed with the Municipality a letter from each respective Developer's Consulting Engineer confirming the terms of its retainer concerning the Off-site Works or the On-site works as applicable.
- (g) Land Ownership - The Developer shall be determined to be the registered owner in fee simple of the lands described in Schedule "A" against which there will be no encumbrances registered in priority to this Agreement.

PART - 3
OFF-SITE WORKS AND ON-SITE WORKS

4. OFF-SITE WORKS TO BE CONSTRUCTED BY THE DEVELOPER

4.1 The Developer will construct and install at its expense all required Off-siteworks in accordance with the Approved Plans set out in Schedule "B1" and to the standards, specifications and requirements of the Municipality and in accordance with Schedule "C" attached. The Off-Site Works to be constructed are as follows:
And

- (a) Extension of the Sanitary Sewer Collection Main - private drain connections excluded. Municipality shall ensure adequate capacity at connection point and at treatment facility at its own expense

4.2 All Off-site Works to be constructed by The Developer shall be completed under the direction and supervision of a practicing professional Engineer retained by the Developer, who will certify construction to the satisfaction of the Municipal Engineer and the inspectors of any other approval authority as applicable.

4.3 CNR Jurisdiction - The Developer acknowledges and agrees that the extension of the Sanitary Sewer Collection System includes a portion of which must be undertaken on lands under the ownership of a railway authority (the CNR). Although certain infrastructure may exist to facilitate the extension through the CNR lands, the Municipality does not have an easement in, over and/or upon the CNR lands. The Developer acknowledges and agrees that the conduct of any such work on CNR lands is subject to approval of the CNR and the Municipality shall assist in this process. The Developer shall execute such documentation as required by CNR and/or the Municipality to facilitate the Off-Site Works on CNR lands and further agrees that it shall be responsible for any costs related thereto that are not already identified in Schedules "E" and "F". The Municipality shall assist developer in the approval process with CNR.

5. ON-SITE WORKS TO BE CONSTRUCTED BY THE DEVELOPER

5.1 The Developer will construct and install at its expense all required On-site works in accordance with the Approved Plans and to the standards, specifications and requirements of the Municipality and all applicable government agencies, all as shown on the Approved Plans attached as Schedule "B2" hereto. The On-site works to be constructed include the following:

- (a) Storm Water Management System - complete including storm sewers, catch basins, storm water management facility and all appurtenances to point of outlet;
- (b) Parking Lot/Access/Miscellaneous - access/internal laneways and parking areas, including curbing, paving, line painting, internal street signage, ditching, seeding and/or sodding;
- (c) Sanitary Sewer and Water Services - water and sanitary sewer laterals from property line to point of connection;

(d) On-site lighting - all On-site lighting which shall be dark sky compliant fixtures directing all beam to the ground surface so as not to impact surrounding properties;

(e) Landscaping - including all planting materials, privacy fences, chain link fences, bike racks and retaining walls;

5.2 All On-Site Works to be constructed by the Developer shall be completed under the direction and supervision of a practicing professional Engineer retained by The Developer, who will certify construction to the satisfaction of the Municipal Engineer and the inspectors of the Ontario Electrical Safety Authority, as applicable.

5.3 The Developer agrees to maintain, repair, and when necessary replace the On-Site Works so that they will at all times be in good working order and in conformity with the terms of this Agreement.

PART - 4 BUILDING PERMITS

6. BUILDING PERMITS - CONDITIONS PRIOR TO ISSUANCE

6.1 Intentionally Deleted.

PART - 5 GENERAL PROVISIONS

7. CASH DEPOSITS, DEVELOPMENT CHARGES AND SECURITY

7.1 The Developer shall lodge with the Municipality, those cash deposits, development charges and security more particularly described in Schedule "E", and at the dates specified therein.

8. EXPENSES TO BE PAID BY THE DEVELOPER

8.1 The Developer specifically agrees to be responsible for any costs, expenses and obligations arising from any Permits or Approvals which it is required to obtain in order to construct works for which it is responsible hereunder. Save and except for expenses incurred by the Municipality for any and all upgrades requires to their existing infrastructure to facilitate the new sewer extension.

8.2 All expenses for which demand for payment has been made by the Municipality, shall bear interest at the rate of 12% per annum commencing 30 days after demand is made.

9. INSURANCE CERTIFICATE AND POLICY

9.1 Policy of Insurance - The Developer shall lodge with the Municipality, on or prior to the execution of the Agreement or such other dates which are specifically stated herein (with respect to the conduct of Off-Site Works), an insurance certificate identifying the Municipality as an additional named insurer.

9.2 Comprehensive General Liability - Such policy shall carry limits of liability of no less than \$5,000,000.00 inclusive comprehensive general liability.

9.3 Confirmation of Premium Payment - The Developer shall, from time to time as required by the Municipality, provide confirmation that all premiums on such policy or policies of insurance have been paid, and that the insurance is in full force and effect. shall file a copy of the policy with the Municipality.

9.4 Claim in Excess of Policy Limits - The issuance of such Policy of Insurance shall not be construed as relieving The Developer from responsibility for other or larger claims, if any, and for which it may be held responsible.

10. CONSTRUCTION, COMMENCEMENT AND COMPLETION

10.1 Off-site Works

- (a) The Developer acknowledges and agrees that it is not authorized and it shall not commence the Off-Site Works until such time as:
- i. The ECA has been issued and provided to the Municipality;
 - ii. Receipt of the security for the Off-Site Works has been confirmed by the Municipality;
 - iii. A clearance from the CNR concerning the conduct of works on its lands has been provided to the Municipality; and
 - iv. The Developer has filed with the Municipality confirmation of Insurance satisfying the requirements set out in section 9.

Upon receipt thereof, the Municipality will issue a letter indicating that the Developer can commence the Off-Site Works.

- (b) Without limiting the obligation set out subsection a) the Developer agrees and acknowledges that the extension of the Sanitary Sewer must be complete and operational (the Operational Date) before occupancy of the residential building constructed on the Subject Lands may be permitted. The Developer agrees that it will not seek permission for occupancy prior to the Operational Date or permit any occupancy of such building until such time as Occupancy has been approved by the Chief Building Official of the Municipality.
- (c) The Developer agrees to complete all On-site Works within Twenty-Four (24) months from the date of the letter referenced in subsection (a).
- (d) Subject to approvals which are outside the control of the Developer, if the Off-Site Works to be constructed by the Developer under this Agreement, are not completed and accepted by the Municipality within the above time frame, the Municipality may either:
- i) give notice to the Developer to stop work on the said Off-Site Works and to provide that no further work shall be done with respect to such services until an Amending Agreement, incorporating the standards, specifications and financial requirements of the Municipality, in effect as of that date, is executed by all parties; or
 - ii) after providing 30 days notice of its intent to do so, give notice to the Developer to stop work on the Off-Site Works and inform the Developer that the Municipality proposes to realize on its security and proceed with all or part of the construction in accordance with the provisions of the Plans filed with the Municipality.
- (e) The Municipality has agreed to resurface/asphalt the municipal road adjacent to the subject property, entirely at their expense, upon completion of the project.

10.2 On-site Works

- (a) The Developer agrees to complete all On-site Works within twenty-four (24) months from the date of the registration of this Agreement.
- (b) If the On-site Works to be constructed by The Developer under this Agreement, if any, are not completed and accepted by the Municipality within the above time frame, the Municipality may either:
- 1) give notice to the Developer to stop work on the said On-site Works and to provide that no further work shall be done with respect to such services until an Amending Agreement, incorporating the Standards, Specifications and financial requirements of the Municipality, in effect as of that date, is executed by all parties; or

- 2) after providing 30 days notice of its intent to do so, give notice to the Developer to stop work on the On-site Works and inform the Developer that the Municipality proposes to realize on its security and proceed with all or part of the construction in accordance with the provisions of the Plans filed with the Municipality.

11. EMERGENCY SITUATION

11.1 If, as a result of any work undertaken or not completed by the Developers, their servants, or agents, there exists in the opinion of the Municipal Engineer an emergency situation which requires immediate attention to avoid damage to private or public property, or services owned by the Municipality, such work may be done immediately by the Municipal Engineer at the expense of the Developer, but notice shall be given to the Developer at the earliest possible time. Securities lodged by the Developer may be applied toward the costs incurred by the Municipality in the completion of such work.

12. ATTACHED SCHEDULES

12.1 It is agreed that everything included in this Agreement and the Schedules attached thereto, together with all engineering drawings, plans and undertakings filed by the Developers and accepted by the Municipality, or by any Ministry of the Government shall be included in, and form part of, this Agreement.

13. GARBAGE COLLECTION/SNOW REMOVAL

13.1 All garbage and recyclable materials shall be collected and stored inside the building, or in the designated garbage enclosure area, until such time as removal occurs (in the location shown on Schedule "B2"). The Developer covenants and agrees to enter into a Contract with a Garbage and Recyclable Collection contractor for collection upon the said lands.

13.2 The Developer shall be responsible for snow clearing and removal upon the Subject Lands and ensuring that accumulated snow is trucked Off-site as required in order to ensure that snow stored on the Subject Lands does not encroach on municipal property or other adjacent lands, or become a visual barrier to vehicles exiting the Subject Lands, or interfere with required fire routes on the Subject Lands or adjacent thereto.

14. INDEMNIFICATION FROM LIABILITY AND RELEASE

14.1 The Developer covenants and agrees with the Municipality on behalf of itself, its successors and assigns, to indemnify and save harmless the Municipality, its servants and agents from and against any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of any work performed by The Developer or on its behalf in connection with the carrying out of the provisions of this Agreement, or by reason of The Developer's failure to perform any of the works it is required to perform or complete hereunder.

14.2 The Developer covenants and agrees with the Municipality:

- (a) on behalf of itself, its successors and assigns, to indemnify and save harmless the Municipality, its servants and agents from and against any and all actions, suits, claims and demands whatsoever which may arise either directly or indirectly by reason of any work performed by The Developer or on its behalf (except for performance by The Developer) in connection with the carrying out of the provisions of this Agreement, or by reason of The Developer failure to perform any of the works it is required to perform or complete hereunder and
- (b) further to release and forever discharge the Municipality from and against all claims, demands, causes of actions, of every nature and type whatsoever that may arise as a result of the Municipality performing any municipal work on the Subject Lands or the adjacent properties which may damage or interfere with the works of the The Developer , or, as a result of

the Municipality entering upon the said lands for the purpose of correcting any default of The Developer, provided that any personal injury or property damage was not caused as a result of negligence on the part of the Municipality, its servants or agents.

15. MODIFICATION OF SERVICES

15.1 If at any time, and from time to time during the construction of the Project, and at any stage thereof, the Municipal Engineer in his sole discretion, is of the opinion that a modification of design of any services required to be installed under the provisions of this Agreement is occasioned by site conditions, or is necessary to maintain the standard required for such services, the applicable Developer shall, on reasonable notice construct, install or perform such modifications of services as may be required. Provided the modification is not increasing the scope of work under this agreement.

16. ESTOPPEL OF DEVELOPERS

16.1 The Developers agrees to not call into question directly or indirectly in any proceeding whatsoever, in law or in equity, or before any administrative tribunal, the right of the Municipality to enter into this and this Agreement may be pleaded as an estoppel against the Developers in any such proceedings.

PART - 6
LETTERS OF CREDIT, APPLICATION/REALIZATION

17. APPLICATION OF LETTER OF CREDIT AND SECURITY

17.1 Any Letter of Credit or security filed with the Municipality is based upon the estimated cost of completing the various Off-Site Works and On-Site Works prescribed by this Agreement. All Letters of Credit and Security received by the Municipality from may be used as security for any item (whether Off-Site or On-Site) or any other matter which under the terms of this Agreement is the responsibility of the Developer.

18. DEFAULT - REALIZATION OF SECURITY OR DEPOSITS: OFF-SITE WORKS

18.1 Default - If, in the event of default of the Developer under any of the provisions of this Agreement, it becomes necessary for the Municipality to realize on its security or deposits, then the Municipality (its servants, agents or sub-contractors), if the Municipality so elects have the right and privilege at all times to enter upon the lands Subject Lands upon thirty (30) days prior written notice to the Developer, except in the case of emergency in which event no prior notice shall be required, for the purpose of repairing or completing any Off-site works or On-Site works required to be completed by the Developer under this Agreement.

18.2 The Construction Act, R.S.O. 1990 - If the Municipality becomes obligated to make any payments, or pay any costs, under the provisions of Section 17(4) of the Construction Act, R.S.O. 1990 c. C.13, this will constitute a default and entitle the Municipality to realize upon its security.

18.3 Other Remedies For Default - The rights of the Municipality pursuant to this paragraph are in addition to any other rights which the Municipality may have at law for default by the Developer under this Agreement.

19. LETTERS OF CREDIT - SURPLUS FUNDS

19.1 In the event that the Municipality cashes a Letter of Credit to complete Off-site Works or On-site Works any surplus monies that remain after this work is completed shall be returned to the issuing financial institution for transmission to the Developer.

20. APPLICATION FOR REDUCTION OF LETTERS OF CREDIT - DURING CONSTRUCTION

20.1 The Developer may make application to the Municipality for a reduction of the Letter of Credit applicable to specific On-Site Works or Off-Site Works during construction, by taking the following procedures:

- (a) Letter of Application - the Developer shall file a letter of application with the Municipality;
- (b) Consultant's Certificate - accompanying the letter of application shall be a letter from the Developer's Consulting Engineer confirming that certain stages of the work had been completed in accordance with the specifications and requirements of this Agreement and that such work is now at the stage for interim or final inspection;
- (c) Value of Work Not Completed - there shall also be filed with the Municipality a letter from the Developer's Consulting Engineer where applicable confirming the value of work yet to be completed under this Agreement which value shall be subject to the approval of the Municipal Engineer.
- (d) Construction Liens - there shall be a search to determine that no construction liens have been filed which affect the Municipality.
- (e) Amount of Reduction - the amount of the reduction shall be in the discretion of the Municipality.

21. APPLICATION FOR REDUCTION OF LETTERS OF CREDIT - ON COMPLETION

21.1 On completion of construction of the Off-site and/or On-site Works, the Developer shall take the following procedures before any further reduction is made in the Letter of Credit:

- (a) Letter of Application - the Applicant shall file a letter of application with the City Treasurer;
- (b) Consultant's Certificate - accompanying the letter of application shall be a letter from the Developer's Consulting Engineer or Landscape Architect where applicable confirming that the work required under this Agreement has been completed and is ready for final inspection;
- (c) Calculation of Lien Holdback - there shall be a calculation as to the amount to holdback under the Construction Act (10% of the total construction cost for Municipal Services);
- (d) Workplace Safety & Insurance Certificate - there shall be filed with the Municipality a certificate from The Workplace Safety & Insurance Board pursuant to the provisions of the Workplace Safety & Insurance Act confirming that the Contractor has remitted all payments required under the Act;
- (e) Declaration as to Accounts - there shall be filed with the Municipality a Statutory Declaration that all accounts for labour, equipment, materials and plant payable in connection with the construction, installation and maintenance of the said services, have been paid in full;

- (f) Construction Liens - there shall be a search to determine that no Construction Liens have been filed or registered which affect the Municipality.

22. WARRANTY

22.1 The Developer that completes the Off-Site Works in question will provide a two (2) year maintenance period to guarantee that the Off-Site Works required herein are free from defects of construction, shall commence after substantial completion, as defined in 24.4 is achieved and following the date of acceptance issued by the Municipal Engineer. With respect to Items (a) to (e) of Clause 24.4, the warranty period shall be:

- (a) For trail works, sidewalks, boulevard sodding, paving of driveway approaches, and street lighting, two (2) years after all have been completed to the satisfaction of the Municipality;
- (b) For top course of asphalt (or finished asphalt surface) one (1) year after completion to the satisfaction of the Municipality.

22.2 The Developer that completes the On-Site Works in question will provide a one (1) year maintenance period to guarantee that the stormwater management facilities which form part of the On-site Works required herein are free from defects of construction, shall commence after substantial completion, as defined in 23.3 is achieved and following the date of acceptance issued by the Municipal Engineer.

22.3 The term "substantial completion" means the completion of all sanitary sewer works, the restoration of roads, save and except for the following:

- (a) top course of asphalt (or finished asphalt surface).

22.4 The Developer shall provide a Letter of Credit to guarantee the above warranties in the amount set out in Schedule "E" attached.

23. COST RECOVERY – SANITARY SEWER EXTENSION

23.1 The Municipality acknowledges and agrees that the Sanitary Sewer Extension (Off-Site Works) has been designed and constructed to service additional lands in the area of the Subject Lands at the request of the Municipality.

23.2 The Municipality acknowledges that the cost of the Sanitary Sewer Extension attributable to providing additional capacity to service other lands within the area of the Subject Lands is \$300,000 (inclusive of HST) and has agreed that these funds will be forwarded to the Developer by the Municipality upon signing of this agreement.

PART - 7 **NOTICES\INTERPRETATION**

24. NOTICES

24.1 Any Notice to be given by any party under this Agreement may be given by:

- (a) personal service on the parties hereto, or
- (b) prepaid first class mail addressed to the other party at their last known address which Notice shall be deemed to have been received 48 hours after mailing, or
- (c) by telecopier message to the other Party at their last known telecopier number which shall be deemed to have been received at the time of sending,

at the following addresses:

(a) The Developer: C/O Tammy MacKenzie, CAO
District of Parry Sound Social Services
Administration Board
1 Beechwood Drive
Parry Sound, Ontario P2A 1J2

(b) The Municipality:

25. TIME OF THE ESSENCE

25.1 The parties hereto agree that time shall be of the essence in this Agreement.

26. INTERPRETATION

26.1 Intentionally Deleted.

26.2 PROVIDED and it is hereby agreed that in construing these presents the word "Chargee" and "Mortgagee" and the personal pronoun "he" or "his" relating thereto and used therewith, shall be read and construed as "Chargees" or "Mortgagees" and "his", "hers", "its", or "their", respectively as the number and gender of the party or parties referred to in each case require, and the number of the verb agreeing therewith shall be so construed as agreeing with the said word or pronoun so substituted.

26.3 And that all covenants, rights, advantages, privileges, immunities, powers and things hereby secured to the Municipality shall be equally secured to and exercisable by its successors and assigns as the case may be.

And that all covenants, liabilities and obligations entered into and imposed hereunder upon The Developer, The Developer, Chargee or Mortgagee, shall be equally binding upon his, her, its or their heirs, executors, administrators and assigns, or successors and assigns as the case may be.

THIS AGREEMENT shall enure to the benefit of and be binding upon each of the parties hereto and their respective heirs, executors, administrators, successors and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the following dates:

By The Developer on the ____ day of _____, 2021.

**THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING
INC. (N.O.A.H.)**

Per:

Name:

Title:

I/We have the authority to bind the Corporation

By the Municipality on the ____ day of _____, 2021.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

Per: _____

Maureen Lang, CAO/Clerk

Per: _____

Peter McIsaac, Mayor

We have the authority to bind the Corporation

THIS IS SCHEDULE "A" TO THE SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF POWASSAN AND THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING INC. (N.O.A.H.)

DESCRIPTION OF LANDS

PART LOT 15 REGISTRAR'S COMPILED PLAN 318 HIMSWORTH, PART 1
42R21025; MUNICIPALITY OF POWASSAN, Being the Lands Described in 52209-
0630(LT)

THIS IS SCHEDULE "B1" TO THE SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF POWASSAN AND THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING INC. (N.O.A.H.)

OFF-SITE PLANS

Those plans prepared by Miller & Urso Surveying, Planning, Engineering, Project No. 6708, Descon Construction Ltd., NOAH Project, Edward Street South, South Street, Big Bend Road, including:

1. Plan and Profile, Drawing No. C-05, Revision 2, Jan. 7, 2021;
2. Erosion Control Plan, Drawing No. C-06, Revision 2, Jan. 7, 2021;
3. OPSD/SPECS/SAN TABLES, Drawing No. C-07, Revision 2, Jan 7, 2021;
4. Sanitary Catchment Plan, Drawing No. C-08, Revision 1, Jan 7, 2021

THIS IS SCHEDULE "B2" TO THE SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF POWASSAN AND THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING INC. (N.O.A.H.)

ON-SITE PLANS

Those Plans prepared by Miller & Urso Surveying, Planning, Engineering, Project No. 6708, Descon Construction Ltd., NOAH Project including:

1. Site Plan and Site Service Plan, Drawing C-01, Revision 5, Jan.7, 2021;
2. Lot Grading Plan, Drawing C-02, Revision 5, Jan.7, 2021;
3. OPSD and SPECS, Drawing C-03, Revision 5, Jan.7, 2021;
4. Erosion Control Plan, Drawing C-04, Revision 5, Jan.7, 2021;
5. The Stormwater Management Report, Final, October 20, 2020.

THIS IS SCHEDULE "C" TO THE SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF POWASSAN AND THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING INC. (N.O.A.H.)

ENGINEERING PROVISIONS

1. DEVELOPER'S CONSULTING ENGINEER

- a) The Developer agrees to retain the services of a separate firm of Professional Engineers, registered to practice in the Province of Ontario as consulting engineers, to provide all engineering services in accordance with the performance standards for "Consulting Engineering Services to Municipalities" as defined by the Professional Engineers Ontario in connection with the respective works which are the responsibility of the Developer to construct. Such firms of Professional Engineers (hereinafter called "the consulting engineer") must first be approved in writing by the Municipal Engineer.
- b) The consulting engineers shall carry out all design work, prepare plans, specifications, provide such information as is required by the Municipal Engineer, estimate costs, prepare and submit the necessary applications for approvals, contract on behalf of the Developer for the construction or installation of the said services, call tenders, report on tenders received, construction layout, job records, obtain and record "as constructed" information, provide resident inspection and general supervision and prepare progress reports, and progress payment certificates. The Municipality may at the discretion of the Municipal Engineer, place a Municipal Inspector on the work.

2. CONTRACTOR TO BE APPROVED

- a) If Municipal Services are to be installed by a contractor selected by the Developer, such contractor shall be prior approved in writing by the Municipal Engineer.

3. INSPECTION BY MUNICIPALITY

- a) The Municipal Engineer or his designate shall have the right to inspect the installation of works and services at all times.
- b) If at any time the work and construction of the services is, in the opinion of the Municipal Engineer, not being carried out in accordance with the plans and specifications, or in accordance with good engineering practice, then the Municipal Engineer may stop all or any part of the work on the installation of the services for any length of time until such work has been placed in satisfactory condition, and in the event that the Municipal Engineer deems that the work has not proceeded in a proper manner, then he may stop the work by that Contractor and require that another Contractor be placed on the job to complete such works, and the cost involved in such replacement and completion of the work shall be paid for by the Developer.

4. INCOMPLETE OR FAULTY WORK

- a) In the event that the Developer fails to install the herein required Municipal Services within the time specified, or if in the sole opinion and discretion of the Municipal Engineer the Developer:

- (1) is not prosecuting or causing to be prosecuted the work required in connection with this Agreement with due diligence, and/or,
- (2) is improperly performing the work, and/or,
- (3) has caused unreasonable delays so that the conditions of this Agreement are not being complied with or are being carelessly executed, and/or,
- (4) is refusing to re-do, or again perform such work as may be rejected by the Municipal Engineer as defective or unsuitable, and/or
- (5) is in default of performance of the terms of this Agreement, then in such case the Municipal Engineer shall notify the Developers of such fault or neglect and may specify the time within which such default or neglect shall then be remedied (which time period shall not be less than thirty (30) days, except in the case of emergency in which event no prior notice shall be required.), and if it is not remedied by the specified time, then, subject

to the term of this Agreement:

1. the Municipal Engineer shall have full authority and power to stop all work by the Developer, its servants or agents and if the Municipality so elects it may purchase such material, tools and machinery and employ such workmen or contractors as in the Municipal Engineer's opinion shall be required to complete such work, and,
2. the Municipality shall be entitled to realize on its security without further notice to the Developer in order to provide funds for the payment of any work undertaken by the Municipality (provided that if the Municipality realizes on its security it shall not be obligated to complete the said work but may elect to hold such sums as cash reserves pending the completion of the work by the Developer), and,

5. LAND TO BE FREE OF DEBRIS

- a) The Developer covenants and agrees that any lands to be conveyed to the Municipality will not be used by such Developer for the depositing of debris obtained from the development of the said lands, and further covenants and agrees to remove at its own expense any junk, debris, refuse upon the said lands as required by the Municipal Engineer.

6. CONSTRUCTION ACT

- a) The Developer agrees that he will hold back in its payment to any Contractor who may construct services, such amounts as may be required under the provisions of the Construction Act of Ontario.
- b) The Developer agrees to indemnify and save harmless the Municipality from and against all claims, demands, actions, causes of actions and cost resulting from any construction lien filings or resulting in any way in connection with the work being performed by such Developer herein, and, on demand by the Municipality, the respective Developer will take such steps as is necessary to immediately discharge all liens upon the services.

7. REPAIR OF DAMAGE

- a) The Developer shall be responsible for the repair of any damage (including the removal of foreign materials on municipal owned lands) caused as a result of any construction being performed by the Developer pursuant to the provisions of this Agreement or pursuant to any Building Permit issued by the Municipality to the Developer.

8. OWNERSHIP OF MUNICIPAL SERVICES

- a) The parties hereto agree that once accepted by the Municipality, the Municipal Services constructed pursuant to the provisions of this Agreement on municipal lands and/or easements, shall be exclusively owned by the Municipality.

9. CONNECTION TO SERVICES BEFORE OCCUPANCY

- a) The Developer shall connect the Internal Water and Sanitary Sewer Systems to the Municipal Services prior to the occupancy of the premises on the Subject Lands.

10. ACCESS DURING CONSTRUCTION

a) If by the provisions of this Agreement, the Developers are required to construct Municipal Services, the Developer shall maintain access to all properties not owned by the Developer that are adjacent to the Municipal Services being constructed, during the period of construction, so that such properties shall have proper ingress and egress.

11. ACCEPTANCE DATES, GUARANTEES AND MAINTENANCE PERIODS

a) If by the terms of this Agreement the Developer is required to construct Municipal Services or Internal Services, it shall do so within the time stipulated in the paragraph entitled "Commencement, Construction, and Completion", and will guarantee the workmanship and materials of the installation of the work and services required herein, and maintain the same from defects in accordance with the paragraph entitled "Warranty Periods".

b) All defects in the Municipal Services will be promptly and properly repaired by the Developer to the complete satisfaction of the Municipal Engineer.

c) Any action by the Municipality, by itself or through its servants, contractors or agents for removal of snow and ice, or sanding, or washing, or cleaning of the roads, or permitting the connection of additional services to the services herein required to be constructed, during the said guarantee and maintenance period may be done without prejudice to the Municipality's right to enforce the guarantee and maintenance provisions herein provided.

12. RELOCATION OF SERVICES

a) It shall be the responsibility of the Developer to make the necessary arrangements and be responsible for the costs for the removal and relocation of any existing Municipal Services which require relocation in the course of, or in connection with, the construction to be performed under this Agreement.

THIS IS SCHEDULE "D" TO THE SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF POWASSAN AND THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING INC. (N.O.A.H.)

LANDS OR EASEMENTS TO BE CONVEYED OR EXCHANGED

1. Lands/Easements to be Conveyed
 - (a) From the Developer to the Municipality: None
2. Discharges and Postponements
 - (a) From the Developer to the Municipality: None

THIS IS SCHEDULE "E" TO THE SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF POWASSAN AND THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING INC. (N.O.A.H.)

CASH DEPOSITS, DEVELOPMENT CHARGES AND SECURITY

Each Developer shall, on the dates specified herein, lodge with the Municipality the following described cash deposits, development charges and security required of it under this agreement.

1. TYPE OF SECURITY

Any security required to be filed under this Agreement, shall be by Letter of Credit valid for a period of 1 year with extension provisions and prepared in a form provided by the Municipality. It shall be drawn on a certified cheque or Schedule I Chartered Bank of Canada and shall be for the amount hereafter set out.

2. REDUCTION OF SECURITY

The Developers may, as portions of the work are completed, make application to the Municipality to reduce the security in accordance with the preceding provisions.

3. REFUNDABLE DEPOSITS

a) Warranty Against Defects - Security

The applicable Developer agrees to file a certified cheque or Letter of Credit in the amount or amounts hereinafter set out as a guarantee against any defects in the construction of Municipal Services, Internal Services and/or electrical distribution system in respect of which warranties are to be provided in accordance with the terms of this Agreement, and also as a guarantee of due compliance with all the provisions and obligations set out in this Agreement. The certified cheque or Letter of Credit shall be deposited with and retained by the Municipality for the periods set out in this Agreement after acceptance of each particular Municipal Service, Internal Service or electrical distribution system in respect of which the warranty applies.

4. INTEREST EARNED

Any interest earned on deposits or on security cashed by the Municipality shall be added to such security and accounted for pursuant to the terms of this Agreement.

5. SECURITY SUMMARY - TO THE CITY

a)	<u>For Off-Site Works</u> (incl of Hst)	\$480,000
b)	<u>For On-Site Works</u> for Stormwater Management	\$10,000
	for all other works	<u>\$10,000</u>
	Total (incl of Hst)	<u>\$20,000</u>
	TOTAL SECURITY	\$500,000

6. SECURITY FOR WARRANTY PERIOD

a)	<u>For Off-Site Works</u> (incl of HST)	\$48,000
b)	<u>For On-Site Works</u> for Stormwater Management	\$2,000
	Total (Incl of HST)	<u>\$50,000</u>

Note: Warranty Security to be retained from security held on acceptance of services completed under this agreement)

THIS IS SCHEDULE "F" TO THE SITE PLAN AGREEMENT BETWEEN THE CORPORATION OF THE MUNICIPALITY OF POWASSAN AND THE NON-PROFIT ORGANIZATION FOR ALMAGUIN HOUSING INC. (N.O.A.H.)

WORK COST ESTIMATES

Maureen Lang

From: AMO Communications <Communicate@amo.on.ca>
Sent: Thursday, March 4, 2021 9:38 AM
To: Maureen Lang
Subject: AMO Policy Update – New 2021 COVID-19 Relief Funding

AMO Update not displaying correctly? [View the online version](#)
Add Communicate@amo.on.ca to your safe list



March 4, 2021

AMO Policy Update – New 2021 COVID-19 Relief Funding

Ontario Government Provides New 2021 COVID-19 Relief Funding for Municipal Government Operations

The Honourable Steve Clark, Minister of Municipal Affairs and Housing, and the Honourable Peter Bethlenfalvy, Minister of Finance and President of the Treasury Board, announced this morning that the Government of Ontario is providing an additional \$500 million to municipal governments to support municipal operations. Securing funding in 2021 to support municipal operations which builds on the \$4 billion federal and provincial support in 2020's Safe Restart Agreement (SRA) has been AMO's number one advocacy priority.

Today's announcement provides funding to all 444 Ontario municipalities. Similar to Phase 2 of the SRA funds, the support is based on a base + formula allocation to recognize varying impacts of the pandemic on municipal capacity and revenues. AMO understands that a 10 per cent base allocation will be provided to all municipal governments and a Top-Up formula allocation is based on COVID-19 case counts in the municipality from January 1st, 2021 to February 18, 2021. In making the announcement, Minister Clark called on the federal government to match the funding provided through an additional 2021 allocation.

The funding will be provided in two installments: installment 1 will flow on or before May 1st, 2021 and installment 2 on or before November 1st, 2021. To receive funding, Municipal Treasurers will need to sign back an agreement and provide it to the Ministry of Municipal Affairs and Housing by March 24th, 2021. This agreement,

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reporting, and eligible uses for the funds will be communicated to municipal governments through letters to the Heads of Council from the Ministry.

In welcoming the announcement, AMO's President Graydon Smith, noted that this funding makes an important investment in Ontario's economic recovery by building on critical Safe Restart Agreement and Social Services Relief Fund support previously provided to Ontario municipalities. The funding provided today will help to offset budgetary impacts of COVID-19 in municipal governments across Ontario and support critical municipal services, helping to keep capital projects on track in local communities.

Together with the new \$150 million for transit provided by Ontario earlier this week, this funding marks a significant investment in local services that support people, businesses, and communities. AMO will continue to work with the Ontario Government in partnership to secure additional federal funding to offset the impacts of COVID-19 on municipal budgets, services, and transit.

AMO's [COVID-19 Resources](#) page is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

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Ministry of the Solicitor General

**Office of the Fire Marshal and
Emergency Management**

25 Morton Shulman Avenue
Toronto ON M3M 0B1
Tel: 647-329-1100
Fax: 647-329-1143

Ministère du Solliciteur général

**Bureau du commissaire des incendies et
de la gestion des situations d'urgence**

25, avenue Morton Shulman
Toronto ON M3M 0B1
Tél.: 647-329-1100
Téléc.: 647-329-1143



MEMORANDUM TO: Mayor Peter McIsaac
Clerk/Treasurer Maureen Lang
Fire Chief Bill Cox

FROM: Jon Pegg
Ontario Fire Marshal

DATE: March 11th, 2021

SUBJECT: Fire Safety Grant Announcement

Earlier today, the Government of Ontario announced a one time \$5M grant to municipal fire services to assist in addressing challenges associated with training and virtual inspections due to the COVID-19 pandemic.

Since the start of the pandemic, Ontario's fire services have faced unprecedented challenges and have voiced those concerns to me as Fire Marshal. The ability to train fire service members in a COVID environment brought with it new restrictions and despite opportunities to train online and through other modes, I know that not all training priorities may have been met over the last year. In addition, my office has heard concerns from fire departments about fire code enforcement and the ability to enter premises to conduct inspections and promote fire safety. It is hoped that this grant will work to support fire services through this period of uncertainty and ongoing challenges.

I am pleased to advise that the Municipality of Powassan is eligible to receive up to **\$5,400.00** as part of this grant program.

The grant is intended to provide fire departments with the flexibility to support two priority areas. First, this grant may be put towards ongoing training needs including registration, administrative programming, technology upgrades and associated costs for attending as well for providing services. In addition, if code compliance and inspections continue to be challenging, addressing opportunities for an inspection program may include technology, capital costs and training to ensure that fire services are able to meet the demand of this need at the local level.

In order to receive funds, the Office of the Fire Marshal (OFM) requires that the attached application be submitted by a representative of the municipality. As decisions regarding the grant may not have time to proceed to municipal council for approval within the

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timeframes identified below, my office would be comfortable with the fire chief accepting the grant in principle on behalf of the municipality, pending formal approval from the council. To help facilitate this process, once the grant applications are approved, I will send the respective fire chief a letter of intent that will be contingent upon council's deliberations. In order to allocate funds before March 31, 2021, all applications must be received by my office no later than March 19, 2021. In addition, as a condition of the grant, these funds must be spent by August 1, 2021, and a report back to the Fire Marshal will be required by September 1, 2021, to outline how the grant was utilized at the department level.

Completed agreements should be sent by email to the Office of the Fire Marshal at ofm@ontario.ca. If you have any questions about this grant, do not hesitate to reach out to your Fire Protection Adviser.

Yours truly,

Jon Pegg
Ontario Fire Marshal



1. Please ensure that all fields are completed as part of this grant application form.
2. If you require more space, please adjust the text boxes as needed.
3. If you wish to split the grant between supporting training and supporting a virtual inspection program to enhance your existing in-person inspection program, please complete both sections below.
4. Please email completed application to ofm@ontario.ca
5. **Applications must be received no later than 1700hrs on March 19, 2021.**
6. If you have any questions, please contact your Fire Protection Adviser.

For those departments who wish to use the grant to support training, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the training being provided, mode of delivery (online, Regional Training Centre, Learning Contract, other) and estimated timelines for completion. Please refer to the Fire Marshal Memo issued on March 11th, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.

[illegible]



Office of the Fire Marshal 2020/2021 Fire Safety Grant Application Form

For those departments who wish to use the grant to support a virtual inspection program to enhance your existing in-person inspection program, please provide a brief description of how the grant will be allocated, including the dollar amount. Please provide a brief overview of the compliance activities and how it will be administered at the department level, including potential rollout. Please refer to Fire Marshal Memo issued on March 11th, 2021 for additional information regarding eligible expenses. Please add extra lines to expand the text box below, if needed.

Name of Application Submitter	
Title	
Signature	
Date	

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	03/02/21	A/R LIBRARY GREEN SHIELD 1940.20	03/02/21	\$263.66	\$263.66	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$6,990.03)
10648625	03/02/21 OFFICE GREEN SHIELD	03/02/21			\$1,169.21	\$1,169.21	10-10-61510	BENEFITS	\$0.00	(\$5,527.19)
						\$1,432.87				
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	03/01/21	LIB - FEB 2021 VISA	03/01/21	\$1,025.04	\$1,025.04	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$6,990.03)
FEB21LIB	03/01/21 AMCTO - ADMIN TRAINING - LM	03/01/21			\$1,933.44	\$1,933.44	10-10-61530	CONVENTION/TRAINING	\$0.00	\$0.00
FEB21LM3	03/01/21 CLEMENTS IDA - VALENTINES DISPLAY - 250	03/01/21			\$8.71	\$8.71	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$4,450.90)
FEB21KH2										
FEB21KH3	03/01/21 CLEMENTS IDA - VALENTINES DISPLAY - 250	03/01/21			\$18.21	\$18.21	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$4,450.90)
FEB21LM	03/01/21 AMAZON - REPLACEMENT CHAIR	03/01/21			\$180.01	\$180.01	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$4,450.90)
FEB21LM2	03/01/21 AMAZON - DESK	03/01/21			\$75.00	\$75.00	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$4,450.90)
FEB21LM5	03/01/21 AMAZON - SCAN SNAP	03/01/21			\$371.41	\$371.41	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$4,450.90)
FEB21KB2	03/01/21 CANADA POST - REGISTERED LETTER	03/01/21			\$11.90	\$11.90	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$1,857.70)
FEB21KE	03/01/21 SCOTIA VISA ANNUAL FEE - KE	03/01/21			\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$0.00	(\$1,797.02)
FEB21KH	03/01/21 SCOTIA VISA ANNUAL FEE - KH	03/01/21			\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$0.00	(\$1,797.02)
FEB21ML	03/01/21 SCOTIA VISA ANNUAL FEE - ML	03/01/21			\$105.00	\$105.00	10-10-61660	BANK CHARGES &	\$0.00	(\$1,797.02)
FEB21RG	03/01/21 SCOTIA VISA ANNUAL FEE - RG	03/01/21			\$105.00	\$105.00	10-10-61660	BANK CHARGES &	\$0.00	(\$1,797.02)
FEB21KB3	03/01/21 AMCTO - KB MEMBERSHIP	03/01/21			\$457.65	\$457.65	10-10-61730	MEMBERSHIPS &	\$0.00	(\$2,442.54)
						\$4,914.90				
9121	SHELLEY BASTAIN, 2240B ALSACE RD, POWASSAN, ON, P0H 1Z0									
351	03/02/21 OFFICE CLEANING				\$488.45	\$488.45	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$610.56)
9589	NORTHERN BUSINESS SOLUTION, 1180 CASSELLS STREET, NORTH BAY, ON, P1B 4B6					\$542.40				
598611	03/02/21 COPIER	03/02/21			\$297.65	\$297.65	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$1,857.70)
9984	EVELYN DEAN, 225 LAKESHORE RD, RR # 3, MEAFORD, ON, N4L 0A7					\$330.53				
2021-02-01	03/02/21 ORGANIZATIONAL REVIEW	03/02/21			\$29,444.78	\$29,444.78	10-10-61055	FESTIVAL'S	\$0.00	\$0.00
						\$32,697.14				
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3					\$43,145.94				
Total GENERAL GOVERNMENT										
250 CLARK										
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	03/02/21	GREEN SHIELD DRUG PLAN	03/02/21	\$263.34	\$263.34	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$833.20)
10648625						\$263.34				
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3					\$287.73				
17140	03/02/21 FIRE ALARM INSPECTION	03/02/21			\$287.73	\$287.73	10-12-61641	250 CLARK-BUILDING	\$0.00	(\$213.70)
						\$287.73				
Total 250 CLARK										

DATE OF COUNCIL MEETING	# MEET
March 16/21	VENUE
AGENDA ITEM #	DATE TIME COO
15	JO ELIAD

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>FIRE DEPARTMENT</u>									
8781	03/02/21	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	03/02/21	\$313.34	\$313.34	10-15-61510	BENEFITS	\$0.00	(\$1,144.84)
10648625					\$313.34				
8792	03/02/21	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	03/02/21	\$106.59	\$106.59	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$3,767.43)
200058393361	321	03/02/21 FIRE DEPT.-OPERATIONS	03/02/21	\$147.67	\$147.67	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$3,767.43)
200095870626	321	03/02/21 FIRE DEPT.-OPERATIONS	03/02/21	\$300.36	\$300.36	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$3,767.43)
200233599007	321	03/02/21 FIRE DEPT.-OPERATIONS	03/02/21	\$554.62	\$554.62				
8893	03/02/21	NORTHERN COMMUNICATIONS SERVICES INC., 230 ALDER STREET, SUDBURY, ON, P3C 4J2	03/02/21	\$51.60	\$51.60	10-15-62000	FIRE DEPT. ANSWERING	\$0.00	(\$103.20)
03012021					\$51.60				
8975	03/01/21	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	03/01/21	\$1.46	\$1.46	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$3,767.43)
FEB21BC	03/01/21	ICLOUD STORAGE - BC	03/01/21	\$9.03	\$9.03	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$3,767.43)
FEB21BC2	03/01/21	AMAZON - FIRE OPERATIONS	03/01/21	\$23.37	\$23.37	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$3,767.43)
FEB21BC4	03/01/21	OSHELLS - OFFICE SUPPLIES	03/01/21	\$91.99	\$91.99	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$3,767.43)
FEB21BM	03/01/21	STOKES INT'L - DECALS AND NAME PLATES - FIRE DEPT	03/01/21	\$135.59	\$135.59	10-15-62040	FIRE DEPT.-EQUIPMENT	\$0.00	(\$2,416.21)
FEB21BC3	03/01/21	PRINCESS AUTO - EQUIPMENT - FIRE DEPT	03/01/21	\$261.44	\$261.44				
10035	03/02/21	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3	03/02/21	\$486.67	\$486.67	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$707.22)
17141	03/02/21	FIRE ALARM INSPECTION	03/02/21	\$68.69	\$68.69	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$707.22)
17148	03/02/21	FIRE EXTINGUISHER INSPECTION	03/02/21	\$152.64	\$152.64	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$707.22)
19478	03/02/21	NOZZLE REPAIRS	03/02/21	\$799.22	\$799.22	10-15-62040	FIRE DEPT.-EQUIPMENT	\$0.00	(\$2,416.21)
17615	03/02/21	GLOVES	03/02/21	\$1,507.22	\$1,507.22				
10080	03/02/21	employee							
2/5/21 2 DENTAL	03/02/21	DENTAL	03/02/21	\$87.00	\$87.00	10-15-61510	BENEFITS	\$0.00	(\$1,144.84)
2/5/21 DENTAL	03/02/21	DENTAL	03/02/21	\$32.00	\$32.00	10-15-61510	BENEFITS	\$0.00	(\$1,144.84)
10233	03/02/21	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0	03/02/21	\$264.58	\$264.58	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$707.22)
1365					\$264.58				
10487	03/02/21	ONTARIO MUNICIPAL FIRE PREVENTION OFFICERS ASSOC, LASALLE FIRE SERVICES, 1900 NORMANDY STREET, LASALLE, ON, N9H 1P8	03/02/21	\$150.00	\$150.00	10-15-62060	FIRE PREVENTION	\$0.00	\$0.00
02/24/21					\$150.00				
Total FIRE DEPARTMENT									
<u>PUBLIC WORKS</u>									
8781	03/02/21	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	03/02/21	\$1,694.25	\$1,694.25	10-20-63050	PUBLIC WORKS-	\$0.00	(\$7,256.52)
10648625					\$1,694.25				
8792	03/02/21	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	03/02/21	\$27.04	\$27.04	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$1,374.71)
200067996361	321	03/02/21 PUBLIC WORKS BLDGS UTILITIES	03/02/21	\$92.89	\$92.89	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$1,374.71)
200118558926	321	03/02/21 PUBLIC WORKS BLDGS UTILITIES	03/02/21	\$159.35	\$159.35	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$1,374.71)
20031148485	321	03/02/21 PUBLIC WORKS BLDGS UTILITIES	03/02/21	\$279.28	\$279.28				

Municipality of Powassan A/P Preliminary Cheque Run (Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8799	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0		03/02/21	\$183.17	\$183.17	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$6,121.17)
17436	03/02/21 WELD PLOW BLADE		03/02/21	\$195.74	\$195.74	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$4,216.88)
17403	03/02/21 STARTER REPAIRS		03/02/21	\$679.34	\$679.34	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$4,216.88)
17437	03/02/21 HYDRAULIC REPAIRS		03/02/21	\$875.89	\$875.89	10-20-63660	99 GRADER-	\$0.00	(\$4,100.46)
17421	03/02/21 OIL COOLER REPAIRS		03/02/21						
					\$1,934.14				
8806	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1		03/02/21	\$432.86	\$432.86	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$4,459.21)
563759	03/02/21 FUEL FOR 2014 FREIGHTLINER		03/02/21	\$432.86	\$432.86	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$6,121.17)
563759	03/02/21 FUEL FOR 2011 FREIGHTLINER		03/02/21	\$149.95	\$149.95	10-20-63540	2014 GMC -	\$0.00	(\$710.28)
564035	03/02/21 2014 CHEV FUEL		03/02/21	\$432.84	\$432.84	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$4,216.88)
563759	03/02/21 FUEL FOR 2013 FREIGHTLINER		03/02/21	\$149.95	\$149.95	10-20-63580	2009 FORD 1/2 TON -	\$0.00	(\$710.28)
564035	03/02/21 F150 FUEL		03/02/21	\$149.95	\$149.95	10-20-63600	2015 GMC-	\$0.00	(\$936.95)
564035	03/02/21 CHEV TRUCK FUEL		03/02/21	\$118.63	\$118.63	10-20-63620	710 BACKHOE-	\$0.00	(\$1,233.40)
563760	03/02/21 FUEL FOR 710 BACKHOE		03/02/21	\$355.89	\$355.89	10-20-63626	BACKHOE CAT420	\$0.00	(\$1,859.28)
563760	03/02/21 CAT420 FUEL		03/02/21	\$118.63	\$118.63	10-20-63640	96 BACKHOE-	\$0.00	(\$557.41)
563760	03/02/21 FUEL FOR 96 BACKHOE		03/02/21	\$593.15	\$593.15	10-20-63660	99 GRADER-	\$0.00	(\$4,100.46)
563760	03/02/21 FUEL FOR GRADER		03/02/21	\$49.97	\$49.97	10-20-63740	LAWN EQUIPMENT-	\$0.00	(\$151.49)
564035	03/02/21 LAWN EQUIPMENT-MAT/SUPPLIES		03/02/21						
					\$2,984.68				
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7		03/01/21	\$997.25	\$997.25	10-20-63040	TRAINING &	\$0.00	(\$349.28)
FEB21LM4	03/01/21 ONTARIO GOOD ROADS - PW TRAINING		03/01/21	\$1.46	\$1.46	10-20-63060	PUBLIC WORKS-	\$0.00	(\$6,334.45)
FEB21ST	03/01/21 ICLLOUD STORAGE - ST		03/01/21						
8982	SPECTRUM TELECOM GROUP LTD, 132 IMPERIAL ROAD, NORTH BAY, ON, P1A 4M5		03/02/21	\$595.30	\$595.30	10-20-63060	PUBLIC WORKS-	\$0.00	(\$6,334.45)
58837	03/02/21 TOWER RENTAL		03/02/21						
9082	RECEIVER GENERAL - RADIO, POSTAL STATION D, BOX 2330, OTTAWA, ON, K1P6K1		03/02/21	\$564.89	\$564.89	10-20-63060	PUBLIC WORKS-	\$0.00	(\$6,334.45)
20210018023	03/02/21 RADIO LICENCE		03/02/21	\$564.89	\$564.89				
9801	EMPLOYEE								
2/21/21DENTAL	03/02/21 DENTAL		03/02/21	\$230.00	\$230.00	10-20-61510	BENEFITS	\$0.00	(\$190.00)
10021	KEY SPRINGS & TRUCK REPAIR, 600 GORMANVILLE RD, PO BOX 1260, NORTH BAY, ON, P1B8K5		03/02/21	\$1,274.95	\$1,274.95	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$6,121.17)
6417	03/02/21 LEAF SPRINGS		03/02/21	\$1,274.95	\$1,274.95				
					\$1,274.95				
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3		03/02/21	\$248.50	\$248.50	10-20-63060	PUBLIC WORKS-	\$0.00	(\$6,334.45)
17144	03/02/21 FIRE EXTINGUISHER INSPECTION		03/02/21	\$248.50	\$248.50				
10077	JADE EQUIPMENT CO. LTD., 47 FOREST PLAIN ROAD, ORO-MEDONTE, ON, L3V0R4		03/02/21	\$1,933.30	\$1,933.30	10-20-63660	99 GRADER-	\$0.00	(\$4,100.46)
13152	03/02/21 OIL COOLER		03/02/21	\$1,933.30	\$1,933.30				
10460	EMPLOYEE								
2/18/21 DENTAL	03/02/21 DENTAL		03/02/21	\$65.00	\$65.00	10-20-61510	BENEFITS	\$0.00	(\$190.00)
2/22/21 DENTAL	03/02/21 DENTAL		03/02/21	\$78.00	\$78.00	10-20-61510	BENEFITS	\$0.00	(\$190.00)
2/24/21 DENTAL	03/02/21 DENTAL		03/02/21	\$1,190.00	\$1,190.00	10-20-61510	BENEFITS	\$0.00	(\$190.00)
					\$1,333.00				
					\$14,071.00				
Total PUBLIC WORKS									

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
ENVIRONMENT									
8781 10648625	03/02/21	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7 GREEN SHIELD DRUG PLAN	03/02/21	\$110.90	\$110.90	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$470.50)
8792 200051438461 321	03/02/21	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3 LANDFILL SITE-MAT/SUPPLIES HYDRO	03/02/21	\$188.85	\$188.85	10-25-64910	LANDFILL SITE-	\$0.00	(\$227.09)
8806 563759	03/02/21	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1 FUEL FOR GARBAGE TRUCK	03/02/21	\$432.86	\$432.86	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$3,604.47)
8946 138030 138030	03/02/21	R&D RECYCLING, 1926 Hwy 17 WEST, NORTH BAY , ON, P1B 8G5 MONTHLY RECYCLING CONTRACT MONTHLY RECYCLING CONTRACT	03/02/21 03/02/21	\$8,887.46 \$125.00	\$8,887.46 \$125.00	10-25-64940 10-25-64940	RECYCLING PROGRAM RECYCLING PROGRAM	\$0.00 \$0.00	(\$9,012.46) (\$9,012.46)
9363 14156	03/02/21	KNIGHT PIESOLD CONSULTING, 1650 MAIN STREET WEST, NORTH BAY, ON, P1B 8G5 LANDFILL SITE-MAINTENANCE RE C OF A	03/02/21	\$3,710.20	\$3,710.20	10-25-64965	LANDFILL SITE-	\$0.00	\$0.00
9622 22872	03/02/21	POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0 OIL CHANGE AND FRONT RUNNING BOARD REPAIRS	03/02/21	\$676.80	\$676.80	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$3,604.47)
10035 17147	03/02/21	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3 FIRE EXTINGUISHER INSPECTION	03/02/21	\$41.98	\$41.98	10-25-64910	LANDFILL SITE-	\$0.00	(\$227.09)
Total ENVIRONMENT					\$14,174.05				
WATER									
8792 20025335054 321	03/02/21	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3 WATER DISTRIBUTION-MAT/SUPPLIES	03/02/21	\$104.99	\$104.99	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$3,209.14)
Total WATER					\$104.99				
BUILDING DEPARTMENT									
8781 10648625	03/02/21	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7 BUILDING INSPECTOR GREEN SHIELD	03/02/21	\$264.78	\$264.78	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$1,275.15)
8975 FEB21MM2 FEB21MM	03/01/21	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7 ICLOUD STORAGE - MM POWASSAN AUTO - BATTERY FOR MUN VEHICLE	03/01/21 03/01/21	\$1.46 \$249.30	\$1.46 \$249.30	10-45-62710 10-45-62715	BUILDING INSPECTOR- CBO/BYLAW/PROP STD	\$0.00 \$0.00	(\$118.21) (\$622.09)

Municipality of Powassan
A/P Preliminary Cheque Run
 (Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Total BUILDING DEPARTMENT									
<u>PROTECTION TO PERSONS & PROPERTY</u>									
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7								
10648625	03/02/21 PROPERTY STANDARD GREEN SHIELD		03/02/21	\$264.24		10-50-61510	BENEFITS	\$0.00	(\$528.48)
				\$264.24					
				\$264.24					
Total PROTECTION TO PERSONS & PROPERTY									
<u>RECREATION</u>									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
200096240842 321	03/02/21 SHCC-MAT/SUPPLIES HYDRO		03/02/21	\$122.10		10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$385.94)
				\$122.10					
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7								
FEB21MH2	03/01/21 ONT REC FAC ASSOC MEMBERSHIP MH		03/01/21	\$254.40		10-55-67640	RECREATION-MEMBERS	\$0.00	\$0.00
				\$254.40					
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3								
17146	03/02/21 FIRE EXTINGUISHER INSPECTIONS		03/02/21	\$172.97		10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$385.94)
				\$172.97					
10080	DR. MICHAEL J. GUY, 175 LAKESHORE DR, NORTH BAY, ON, P1A2B3								
2/19/21 DENTAL	03/02/21 DENTAL		03/02/21	\$193.00		10-55-61510	BENEFITS	\$0.00	\$0.00
				\$193.00					
				\$742.47					
Total RECREATION									
<u>HISTORICAL & CULTURE</u>									
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3								
17150	03/02/21 FIRE EXTINGUISHER INSPECTION		03/02/21	\$62.45		10-65-66030	TROUT CREEK SENIOR	\$0.00	(\$64.01)
				\$62.45					
				\$62.45					
Total HISTORICAL & CULTURE									
<u>PLANNING & DEVELOPMENT</u>									
10398	TOWNSHIP OF ARMOUR, 56 ONTARIO STREET, BOX 533, BURK'S FALLS, ON, P0A 1C0								
ARM 21-18	03/02/21 ACED 2021 MEMBERSHIP		03/02/21	\$2,500.00		10-70-68040	ECONOMIC	\$0.00	\$0.00
				\$2,500.00					
				\$2,500.00					
Total PLANNING & DEVELOPMENT									
<u>TROUT CREEK COMMUNITY CENTRE</u>									
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7								
10648625	03/02/21 TCCC GREEN SHIELD		03/02/21	\$264.15		10-75-61510	BENEFITS	\$0.00	(\$1,089.83)
				\$264.15					

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

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8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
200109358575 321	03/02/21 HYDRO		03/02/21	\$508.51	\$508.51	10-75-61610	HYDRO	\$0.00	(\$2,923.74)
200116322165 321	03/02/21 HYDRO		03/02/21	\$291.49	\$291.49	10-75-61610	HYDRO	\$0.00	(\$2,923.74)
					\$800.00				
8862	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY , ON, P1B 8Z4								
1002715	03/02/21 PROPANE		03/02/21	\$10.18	\$10.18	10-75-61800	SUPPLIES	\$0.00	(\$139.98)
					\$10.18				
9925	SHAW DIRECT SATELLITE, PO BOX 2530 STN M, CALGARY, AB, T2P 0C2								
20023688039 321	03/02/21 SUPPLIES		03/02/21	\$66.13	\$66.13	10-75-61800	SUPPLIES	\$0.00	(\$139.98)
					\$66.13				
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3								
17139	03/02/21 FIRE ALARM INSPECTION		03/02/21	\$592.00	\$592.00	10-75-61820	MAINTENANCE	\$0.00	(\$655.76)
					\$592.00				
					\$1,732.46				

Total TROUT CREEK COMMUNITY CENTRE

SPORTSPLEX

8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7								
10648625	03/02/21 SP GREEN SHIELD		03/02/21	\$153.87	\$153.87	10-80-61510	BENEFITS	\$0.00	(\$1,319.71)
					\$153.87				
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
200126071473 321	03/02/21 HYDRO		03/02/21	\$1,071.54	\$1,071.54	10-80-61610	HYDRO	\$0.00	(\$10,237.54)
					\$1,071.54				
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7								
FEB21MH	03/01/21 HP INSTANT INK - TONER CARTRIDGE		03/01/21	\$5.99	\$5.99	10-80-61555	OFFICE EXPENSES	\$0.00	(\$1,174.60)
FEB21KB	03/01/21 SANDPIPER ENERGY - SPORTSPLEX BOILER RENTAL		03/01/21	\$163.46	\$163.46	10-80-61945	EQUIPMENT- SUPPLIES	\$0.00	(\$160.63)
					\$169.45				
					\$1,394.86				

Total SPORTSPLEX

CEMETERIES

8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
200212441081 321	03/02/21 CEMETRY-HYDRO		03/02/21	\$27.07	\$27.07	10-85-65110	CEMETRY-SERVICE-	\$0.00	(\$29.60)
					\$27.07				

Total CEMETERIES

Total Bills To Pay:

\$82,507.94

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
GENERAL GOVERNMENT												
9080	RECEIVER GENERAL - PAYROLL DEDUCTIONS, , , ,											
PR1056	03/08/21	Payroll from 2/21/2021 to 3/6/2021			03/08/21	\$6,947.79	\$6,947.79	10-10-33200	A/P FIT	\$0.00	(\$10,279.44)	
PR1056	03/08/21	Payroll from 2/21/2021 to 3/6/2021			03/08/21	\$3,134.83	\$3,134.83	10-10-33210	A/P PIT	\$0.00	(\$4,741.86)	
PR1056	03/08/21	Payroll from 2/21/2021 to 3/6/2021			03/08/21	\$2,162.29	\$2,162.29	10-10-33220	A/P EI	\$0.00	(\$3,623.95)	
PR1056	03/08/21	Payroll from 2/21/2021 to 3/6/2021			03/08/21	\$5,700.00	\$5,700.00	10-10-33230	A/P CPP	\$0.00	(\$8,575.88)	
							\$17,944.91					
							\$18,064.01					
Total GENERAL GOVERNMENT												
FIRE DEPARTMENT												
9040	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO , ON, M5W 2V3											
2020 YEAR END	03/12/21	WSIB FIRE DEPT			03/12/21	\$590.56	\$590.56	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$4,447.90)	
							\$590.56					
							\$590.56					
Total FIRE DEPARTMENT												
PUBLIC WORKS												
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3											
200066782851	321	03/12/21	STREET LIGHTING-HYDRO			03/12/21	\$1,078.22	\$1,078.22	10-20-63020	STREET LIGHTING-HYDRO	\$0.00	(\$1,075.91)
							\$1,078.22					
							\$1,078.22					
Total PUBLIC WORKS												
							\$19,732.79					
						Total Bills To Pay:						

Sun	Mon	Tue	Wed	Thu	Fri	Sat
14 DAYLIGHT SAVING TIME STARTS	15 SOUTH HILLSWORTH RECYCLING ST. PATRICK'S DAY (NEWFOUNDLAND)	16 6:30pm - Zoning Meeting 7pm - Council @ 250 Clark St.	17 ST. PATRICK'S DAY 8am - Landfill Open 6:30pm - Budget meeting	18	19 POWASSAN RECYCLING 8am - Landfill Open	20 8am - Landfill Open
21	22 TROUT CREEK RECYCLING @	23	24 8am - Landfill Open 2:30pm - Budget meeting	25	26 8am - Landfill Open	27 8am - Landfill Open
28	29 SOUTH HILLSWORTH RECYCLING	30	31 8am - Landfill Open	1	2 Good Friday POWASSAN RECYCLING 8am - Landfill Open	3 8am - Landfill Open

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
	SOUTH HILLSWORTH RECYCLING		8am - Landfill Open		Good Friday 8am - Landfill Open POWASSAN RECYCLING 8am - Landfill Open	8am - Landfill Open
4	5	6	7	8	9	10
Easter Sunday (Regional Holiday)	Easter Monday (Regional Holiday) TROUT CREEK RECYCLING @ 8pm - Public Works Meeting 7pm - Council	NATIONAL TARTAN DAY 8pm - Public Works Meeting 7pm - Council	8am - Landfill Open		Vimy Ridge Day 8am - Landfill Open	8am - Landfill Open